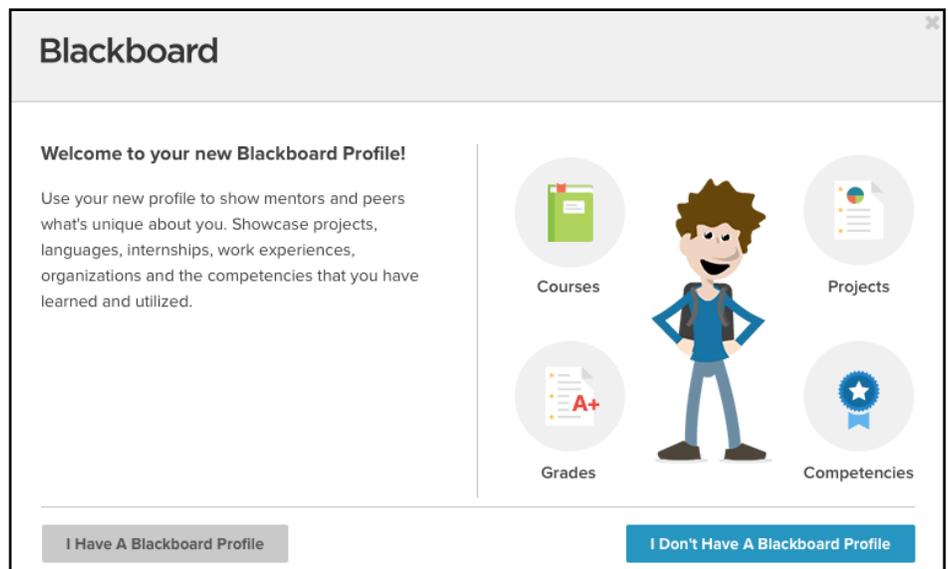
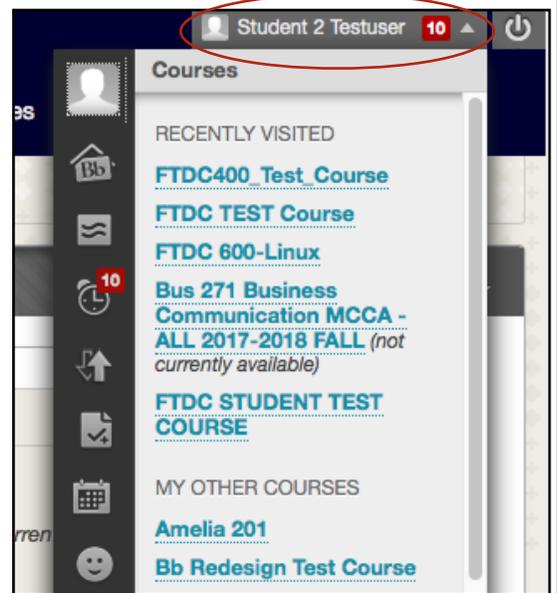


All users in Blackboard can create a user profile with a custom avatar. This avatar will be a visible representation of the user throughout each of his courses in places such as the course roster and discussion boards.

### Creating a Profile

1. In the upper right of the Blackboard interface you will see your name next to a blank avatar. Click on the triangle to the right of your name to open your personal menu.
2. In the drop-down panel, click on the blank avatar  at the top of the list of icons. (If you hover over it with your mouse, it will say Edit my Blackboard Profile.)
3. Accept the Bb Social User Terms of Service.
4. Enter an email address for your Blackboard Profile and Submit.
5. If this is your first time to create a Blackboard Profile, you will then need to choose the “I don’t have a Blackboard Profile” button.
6. Enter your name and other personal information.
7. Select the privacy option that you prefer.
8. Click View Your Profile when done. This will return you back to the UM Blackboard environment.



9. Once back in Blackboard, click your name (upper right-hand corner) once again. Then click the empty avatar icon once again. This time, it will open to your newly created Blackboard profile and you can make further customizations.

10. Click the Settings & Privacy button and then click Change Picture to add your custom avatar image.

Close Profile

### Settings & Privacy

*\* Required Field*

#### Picture

Change Picture

*\* How would you like your name displayed?*

What would you like to share about yourself?

What would you like to share about yourself?

Settings & Privacy

My Cover Page

Projects