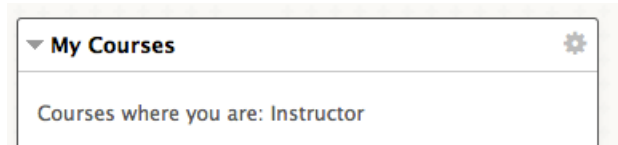# Blackboard

Removing Courses from the My UM tab

You cannot be removed from a course until the instructor has the course disabled or removed from Blackboard. However you can remove them from your initial screen (the My UM tab) to simplify your current course list. They will still remain listed and accessible from the Courses tab.

To remove old classes from your My UM Blackboard page, please do the following:

1. Log in to Blackboard.

2. Click the gear/flower shaped icon in the top right corner of the My Courses module.

▼ My Courses ⚙

Courses where you are: Instructor

Courses you are teaching:

⇅	Select All/Unselect All	Course	Course Name	Course ID
↕	☐	FTDC_Test_Course_SP13: FTDC Test Course SP13	☐	☐
	☐	Training_Test_Course_5: Training Test Course 5	☑	☐

3. Uncheck the Courses box beside any courses that you no longer wish to view.

4. Click the Submit button at the bottom of the screen.

5. Click OK to return to your My UM page.

Note: Thirty days after the end of the semester, courses are automatically set to unavailable and will disappear from your course list. If you should need access after this time period, you should contact your instructor to ask them to make the course available again.