Lecture Series Report Form
March 2018, v3

Please complete this form and return to *Julia Aubrey at jaubrey@olemiss.edu*

If you have questions, please call 915-2016.

(When you open this form do a <save as> rename it on your computer and then fill in and save, then send)

Date of Request for Funding Application

Name of Event Date of Event

This report is due no later than eight weeks after the event and must be signed by the Department Chair. You and the other members of your department may become ineligible for future funding from the Lecture Series if you fail to submit the form in a timely manner.

Please list:

1. What kind of activities happened at the event?

2. How many people attended the event and of that number, how many were students, faculty, or community members?

3. How did the Lecture Series Award help make the event successful?

4. Faculty member: Signature:_____

Notes or Comments:

5. Department: _____

6. Department Chair: Signature:_____

Notes or Comments:

Date: