

Lecture Series Report Form

August 2022, v7

Please complete this form and return to Julia Aubrey at [jaubrey@olemiss.edu](mailto:jaubrey@olemiss.edu)

If you have questions, please call 915-1652.

Name of Event \_\_\_\_\_ Date of Event \_\_\_\_\_

This report is due no later than **eight weeks after the event** and must be signed by the Department Chair. You and the other members of your department may become ineligible for future funding from the Lecture Series if you fail to submit the form in a timely manner.

Please list:

1. What kind of activities happened during the event?

\_\_\_\_\_

2. How many people attended the lecture?

\_\_\_\_\_

3. How did the Lecture Series Award make the event a success?

\_\_\_\_\_

4. Faculty member: Signature: \_\_\_\_\_ Printed Name \_\_\_\_\_

Notes or Comments:

\_\_\_\_\_

5. Department Name: \_\_\_\_\_

6. Department Chair: Signature: \_\_\_\_\_ Printed Name \_\_\_\_\_

Notes or Comments:

\_\_\_\_\_

Date: \_\_\_\_\_