Enrolling a Teaching Assistant

1. From "Control Panel" in the course, select "Users and Groups" -> Users.
2. Select Find Users to Enroll.
3. Type in the WebID OR Browse for the user by Last Name or by Username.
4. Select the Role - Teachers Assistant.
5. Click "Submit"

* Multiple users can be added at the same time by separating the usernames with commas.

Enrolling Students

Note: Students are automatically added and dropped for courses synchronized with MyOleMiss.

1. From "Control Panel" select Users and Groups -> Users.
2. Select the button "Find Users to Enroll".
3. You may Browse for the student by Last Name or simply type their username.
4. Click "Submit"

* Students can't be enrolled unless they have an existing Blackboard user account. All UM students are automatically given Blackboard accounts when they enter the University. A student’s Blackboard account username and password will be the same as his WebID and password.