

Requesting a UM Transcript

Official (Current or former students):

- The University of Mississippi has authorized Parchment Inc. to provide our transcript ordering system via the Web. You may request your transcript through Parchment Send any time of the day or week. Please click here to place a transcript order: <https://www.parchment.com/u/registration/34153/account> Your transcript can be sent either electronically or by mail. However, if you attended prior to 1997, your transcript can only be mailed.
- If a 3rd party will be picking up your transcript, he/she must have your written permission to request a transcript.

Ordering Official UM Transcript---MUST BE ELECTRONIC SUBMISSION TO MDE

1. Go through My Ole Miss and "Request a Transcript" drop down box.
2. Click on the link provided for Parchment Services

Students will create an account with Parchment Services in order to request an official transcript. <https://www.parchment.com/u/registration/34153/account>

***Please note: Your transcript should be official **WITH DEGREE POSTED**.**

3. Use appropriate email for UM transcript to be sent directly to the Mississippi Department of Education. Electronic transcripts must be submitted from the college/university or official transcript service using the following email address:

transcript@mdek12.org