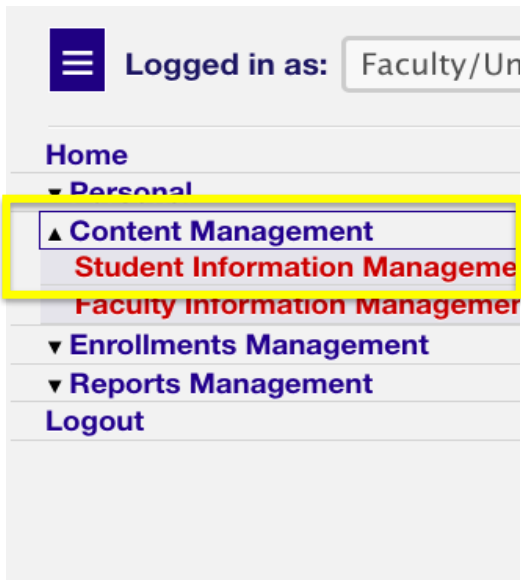


Ed Leadership Portfolio Scores Quick Guide

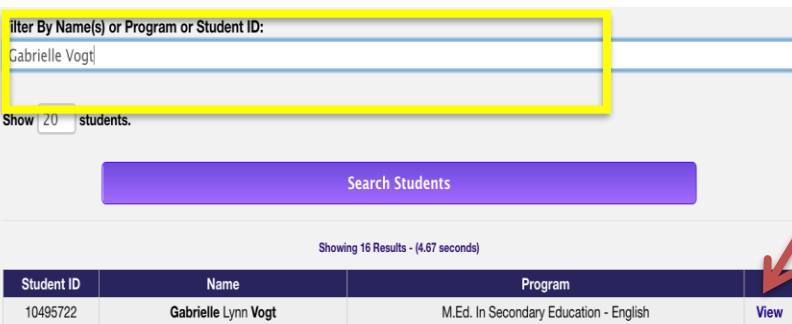
Follow the steps below to submit Ed Leadership Portfolio Rubric scores in the Assessment System:



To submit scores for a student, click “Content Management” in the navigation menu.

<https://olemiss.edu/depts/education/assessment/login.php>

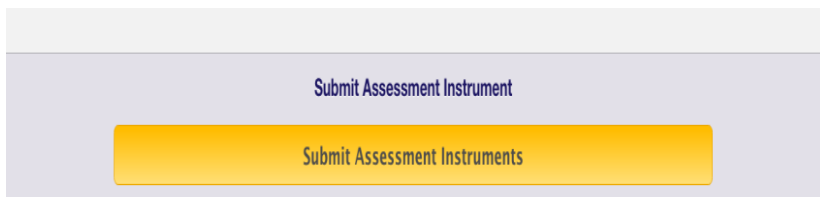
Then, click “Student Information Management” from the drop-down menu.



Next, search for a student by typing either their name or Student ID into the search bar.

Then, click the purple “Search Students” button.

After the results load, locate the student and click “View” to the right of their program.



The student’s “Overview” page will open. Scroll down the page until the heading “Submit Assessment Instrument” appears.

Click the yellow, “Submit Assessment Instruments” button.



The “Submit Assessment Instruments” page will open.

In the “Standard Instruments” box the Ed Leadership Portfolio will be listed. Click submit on the right side of the box.

Submit Educational Leadership Portfolio Rubric Instrument

Submission

There has been no submissions for this instrument thus far.

[Submit New Instrument Submission](#)

Next, click “Submit New Instrument Submission” to submit a new rubric.

Any previous submissions will be listed under the “Submission” box.

Assessment Instrument

Educational Leadership Portfolio Rubric

Evaluation By: Douglas Davis (Faculty/University Supervisor)
Evaluation For: Lashonda Johnson (10072878)

Instructions
Please select the correct indicators.

Formative

CAEP: Standards for the Advanced Level

Candidate Knowledge, Skills, and Professional Dispositions

Rubric Information

	0	1	2	3
	Absent	Ambiguous	Approaches	Aligns
A 1.1 Candidates for advanced preparation demonstrate their proficiencies to understand and apply knowledge and skills appropriate to their professional field of specialization so that learning and development opportunities for all P-12 are enhanced, through: Applications of data literacy;	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Absent - No artifacts are associated with the standard.				
Ambiguous - The connection between the standard and the artifacts with associated reflections is unclear. Growth toward the indicated standard is not explained and/or supported.				
Approaches - An implied connection can be made between the standard and artifacts with associated reflections. Growth toward the indicated standard needs further explanation and/or support.				
Aligns - A strong connection can be made between the standard and artifacts with associated reflections. Growth toward the indicated standard is clearly explained and well supported.				

The Portfolio Rubric will open. The first section will be the Formative/Mid-Point rubric. If you scroll past the formative indicators, you will see the Summative/Final rubric. Complete the Stage (formative or summative) of the instrument needed at the time. Skip the other section.

To submit the instrument scores, scroll down and click the “Submit New” button.

The instrument submission may be edited if necessary. Follow the same steps in this guide to return to and edit the instrument.

Click “Return Home” and follow the previous steps in the quick guide to submit the portfolio scores for another student.

[Submit New](#)

[Return Home](#)

