Meeting Notes from 10-07-16, 11:00am, Weir Hall Room 104

Members Present: Penny Rice, Ben Smith, Timothy Nordstrom, Ben Jones, Brian Hopkins, Ev Barrett, Wayne Shaw, Tony Ammeter, Nicolas Trepanier

Classroom Technology

Each year, the Office of the Provost charges the Instructional Technology Standing Committee with the task of identifying candidate classrooms for technology enhancements and overseeing their implementation. The committee typically polls department chairs during the summer to find out which classrooms around campus need new or upgraded technology in them. The committee then looks over the requests and tries to prioritize approvals based on the amount of funding that is received from the Provost office. Rooms that have received classroom technology enhancements in the past may be viewed at www.olemiss.edu/umct.

Rice reported that on May 18, the Provost Office sent out notices to department chairs requesting submissions for candidate classrooms for this year's round of technology improvements. Based on the responses received, the following rooms were candidates to receive technology upgrades this year: Anderson 235, Barnard 105, Bondurant, 107E, Bondurant 114E, Bondurant 111E, Bondurant 116W, Bryant 209, Farley 202, Hume 112, Hume 203, Isom 100A, Isom 303, Law 1078, Lenoir 101, Lenoir 107, Lenoir 111, Lewis 109, Meek 117, Meek 119, Nutt Auditorium, TCRC 3054, TCRC 3056, and Turner 9.

In addition to these rooms, the committee also accepted wireless network requests. Two wireless requests were received this year – Barnard Observatory and Anderson Hall (specifically Anderson room 235). Rice reported that wireless access was actually installed in Anderson several months prior to this request and that room 235 should have wireless access. The IT network group is going to check this room for possible issues to insure that this area has acceptable coverage.

All of this year's technology requests, along with approximate costs and room capacity and usage statistics, are viewable at https://olemiss.box.com/v/umctapprovals2016.

- The Provost Office gave the committee $120,000 to work with this year.
- Rice reported that this year's classroom requests totaled approximately $284,814.
- The estimated cost to install wireless networking in Barnard Observatory is $17,000; however the IT Network group can supply $14,000 worth of the necessary equipment. The committee readily agreed to provide the additional $3,000 that would be needed to place wireless networking in Barnard.
- Because there were not enough funds to approve all requests, the committee tried to prioritize based on classroom capacity and usage statistics in order to impact the greatest number of instructors and students.

- In the case of multiple room requests per building, the committee approved only one of the requests in an effort to divide the funds among as many departments as possible.

The committee recommended that the following rooms and buildings receive technology upgrades this year.

Room or Building	Technology Upgrades	Approximate Cost
Anderson 235	Lectern, Computer, Extron controller, Audio system and speakers, Document camera, and DVD player (We will continue to use the room's existing projector and screen.)	$11,105
Barnard 105 – Tupelo Room	Lectern, Projector, Audio system, Extron controller, Document camera, and DVD player (We will continue to use the room's existing screen.)	$25,000
Farley 202	Projector with long throw lens, Extron controller, Audio system, Document camera, and DVD player (We will continue to use the room's existing lectern and screen.)	$15,000
Hume 203	Lectern, Projector, Screen, Extron controller, Audio system and speakers, Document camera, and DVD player	$18,505
Isom 100A	70" HDTV	$5,241
Lenoir 101	Lectern, 80" HDTV, Extron controller, Audio system, Document camera, and DVD player	$11,185
Lewis 109	65" HDTV, Mobile AV Cart, Extron controller, Audio system, Document camera, and DVD player	$8,500
Meek 119	70" HDTV	$3,900
TCRC 3054	Lectern, Projector, Extron controller, Audio system and speakers, Document camera, and DVD player (We will continue to use the room's existing screen.)	$14,000
Barnard Observatory	Wireless Networking	$3,000

All of the above requests should be met for approximately $115,436. This leaves $4,564 of the budgeted amount to be used elsewhere. The committee recommended that we look at two of the smaller rooms in Bryant Hall to see if it would be possible to

upgrade one of them for the remaining budget amount. Rice will work with the Classroom Technology staff to get the estimated cost for upgrading the technology in Bryant 207 and Bryant 200 and pass this information to the committee for further discussion.

The meeting was dismissed at 12:30 pm.