



# Academic Technology New Faculty Orientation 2020

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AMELIA ROBBINS, CHRIS REICHLEY,  
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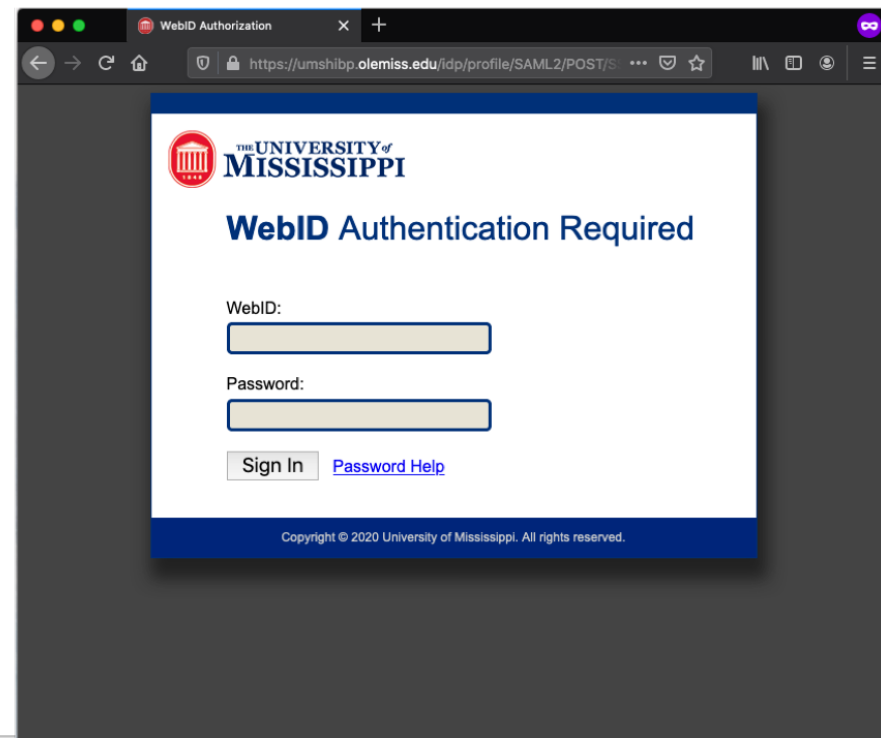
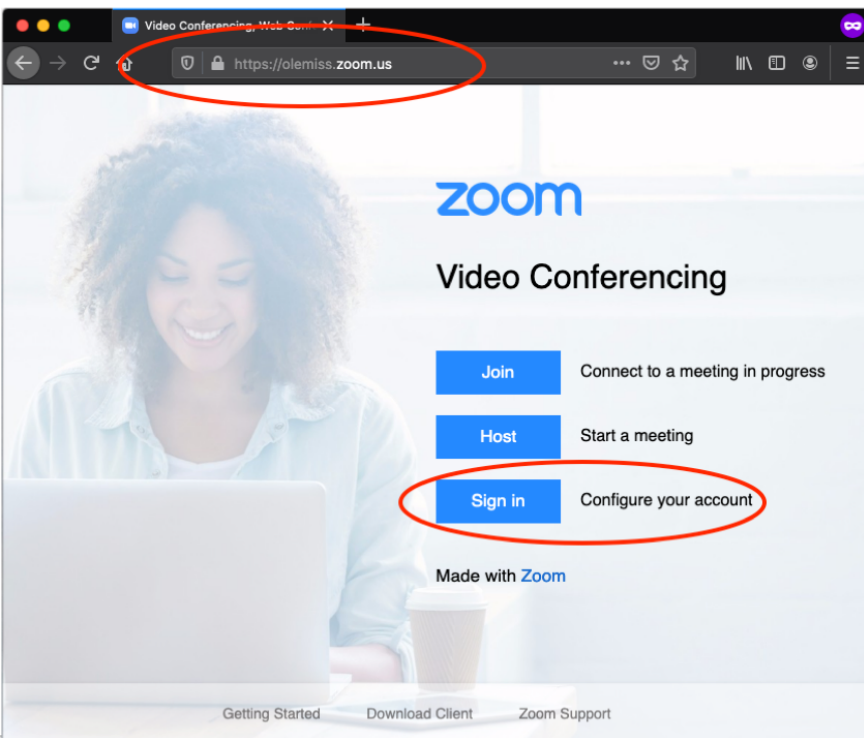
# Welcome to Academic Computing

- Information Technology Helpdesk
  - <https://olemiss.edu/helpdesk/>
  - [helpdesk@olemiss.edu](mailto:helpdesk@olemiss.edu); x5222
- Faculty Technology Development Center
  - <https://olemiss.edu/ftdc/>
  - [ftdc@olemiss.edu](mailto:ftdc@olemiss.edu); x7918
- Classroom Technology
  - <https://olemiss.edu/umct/>
  - [umct@olemiss.edu](mailto:umct@olemiss.edu); x2850
- IT Media
  - <https://olemiss.edu/itmedia/>
  - [itmedia@olemiss.edu](mailto:itmedia@olemiss.edu); x7908
- Mississippi Center for Supercomputing Research
  - <https://mcsr.olemiss.edu/>
  - [assist@mcsr.olemiss.edu](mailto:assist@mcsr.olemiss.edu); x3036



# Zoom @ UM

- All faculty, staff, students have latent Licensed accounts that can be auto-provisioned at first login.





# Faculty Technology Development Center

PENNY RICE  
AMELIA ROBBINS



# FTDC

- **Faculty Technology Development Center**
  - Phone – 662-915-7918
  - Email – [ftdc@olemiss.edu](mailto:ftdc@olemiss.edu)
  - Website – [olemiss.edu/ftdc](http://olemiss.edu/ftdc)
  - Hours – Monday – Friday, 8:00am – 5:00pm
  - Virtual Office Hours via Zoom – Monday – Friday, 1:00-2:00pm  
<https://olemiss.zoom.us/j/995909765>



# Blackboard

- The FTDC is responsible for the administration of the campus Blackboard server.
- Workshops are offered throughout the year and one-on-one training is provided as needed.
- If you need assistance with any aspect of Blackboard, consult the Blackboard Help Pages ([olemiss.edu/blackboard](http://olemiss.edu/blackboard)) or contact [blackboard@olemiss.edu](mailto:blackboard@olemiss.edu).





# myOleMiss

- The University's myOleMiss portal has many applications and features used by faculty throughout the year. These include:

Course Materials Management

Attendance

Class Rolls and Photo Rosters

Advisee Information

Grade Submission

Payroll Information

Course Synchronization with Blackboard

- [my.olemiss.edu](http://my.olemiss.edu)
- Contact [ftdc@olemiss.edu](mailto:ftdc@olemiss.edu) with questions





# Training

- FTDC offers faculty and staff workshops emphasizing the development of classroom media presentations and other instructional technologies.
- IT Training - Other sessions are offered periodically in addition to those mentioned above.
- Special sessions for departments or one-on-one training may be arranged by contacting FTDC.
- Register at [ittraining.olemiss.edu](http://ittraining.olemiss.edu).





# Classroom Response System

- Turning Technologies – Officially supported
- TurningPoint Software
  - Live polling and interactive homework capabilities
  - Options to respond using a clicker, cell phone, tablet or computer
- QT Device "clicker (QT2 - ISBN: 9780997224818)
- TurningPoint App for mobile devices
- [olemiss.edu/clickers](http://olemiss.edu/clickers)





# Attendance

- The University must abide by federal guidelines to verify the attendance of students in each class for which they are enrolled. The University is providing two ways for instructors to submit this information: classroom attendance scanners or the attendance verification (AV) interface.
- [attendance.olemiss.edu](https://attendance.olemiss.edu)
- [olemiss.edu/gotoclass](https://olemiss.edu/gotoclass)



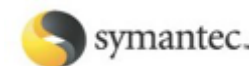
# TACIT

- Funded by the Provost Office and facilitated by IT, this program is designed to replace a faculty member's out-dated computer; giving more immediate access to—and ready capacity to create—technology resources.
- [olemiss.edu/tacit/](http://olemiss.edu/tacit/)



# Software for Departmental Purchase

- Licenses for Microsoft software and Adobe software are available through FTDC.
- These licenses may be purchased for installation on any university-owned computer.
- Software purchase request form
  - [olemiss.edu/software](http://olemiss.edu/software)
- Symantec Endpoint AntiVirus
  - Free for employees' work and home computers
  - [itsecurity.olemiss.edu/antivirus](http://itsecurity.olemiss.edu/antivirus)
- E-mail [software@olemiss.edu](mailto:software@olemiss.edu) with any questions.





# UMCT

- Classroom Technology (UMCT) is administered by the Office of Information Technology with funding from the Provost's Office to enhance the campus infrastructure with equipment such as multimedia lecterns, LCD projectors, and projection screens.
- Website – [olemiss.edu/umct](http://olemiss.edu/umct)
- Email – [umct@olemiss.edu](mailto:umct@olemiss.edu)



# What is Blackboard?

- An online course management system available to UM instructors for posting course materials, assignments, blogs, wikis, discussion boards, online tests, grades, etc.



[blackboard.olemiss.edu](http://blackboard.olemiss.edu)



# How do I get my course onto Blackboard?

- Enable it for use in Blackboard
- Through myOleMiss Class Rolls and Grades interface
- Enrollments synchronized multiple times each day





myOleMiss

  [Password Help](#)

## ANNOUNCEMENTS



## Memorandum

## Host Your Upcoming Event at Insight Park!

Our rooms provide the perfect setting for large or small meetings, seminars, and other events! We also have plenty of parking!

[Full Details](#)

## Green Initiative

## The UM Compost Team is Now Hiring!

Students: Apply by August 26 to be a member of the UM Compost Team. E-mail resume and cover letter to [green@olemiss.edu](mailto:green@olemiss.edu).

[Full Details](#)

## IT Training

## Automated Attendance Scanner Training

Learn about the automated attendance system, how to configure your class, and manage attendance records.

[Full Details](#)

## Lectures

## IMPORTANT DATES

Aug 13, 2015

**AUG**  
8/13 August Intercession 2015 -  
Teacher Evaluations  
Submission

Aug 14, 2015

**AUG**  
8/14 August Intercession 2015 -  
Teacher Evaluations  
Submission Deadline: Midnight

## ADMISSIONS

[Apply to the University of Mississippi](#)[Admissions Confirmation](#)[Change your Campus, Major, or Term](#)

Use this form to request a change of Campus, Major, or Term with the Office of Admissions.

## RESOURCES

[Web Directory](#)

## ACADEMICS

[Course Materials](#)

Textbooks required for courses

[Course Schedule](#)[Request a Transcript](#)

## FINANCIAL AID

[Special Programs and Scholarship Applications](#)

Competitive academic programs and entering freshman scholarships; Must have applied for admission to the University

[CC Transfer/Regional Scholarship Application](#)

Scholarships for new transfer and regional campus students.

[Osher Reentry Scholarship](#)

Scholarship for non-traditional undergrads 25-50 years old.



Course Administration

6 Apps

Introduction

Class Rolls and Grades

Countdown Timer

IT Media

UM Today - Instructor

Send Immediate Email or Text Message

My Profile

7 Apps

Evaluation of Instruction

2 Apps

Student Services

3 Apps

Faculty Activity

7 Apps

Grade Change

[More Information](#)

Grade Change Overview



## Class Rolls and Grades

This interface allows instructors to view/download class rolls, to submit midterm and final grades and to view/download grade results. Please select term/year and press "Submit."

Please select academic term and year.

Fall Semester 2020-2021

Submit

For individual assistance with this interface, please contact the **Faculty Technology Development Center** ☎ (662) 915-7918.

**Need to email your students?** To send email or SMS text messages to students in the classes you are currently teaching, go to **UM Today Administration** tool. In Step 4, set your options to send immediately. SMS text messages will only go to those who have opted in to receive non-emergency text messages. You can send text-only messages using the one step **Send Immediate** tool.

Please check your information carefully.

If you find that a **section** is missing, contact **Doris Hodge**. If you find that a **student** is missing from your class roll, contact **Denise Knighton**. Both individuals can be reached by calling the Registrar's Office at (662) 915-7792.



# Course Listing for Instructor - Fall Semester 2020-2021

Return to [Class Rolls and Grades](#).

This interface allows instructors to view /download class rolls, to submit midterm and final grades and to view/download grade results. The "Submit Attendance Verification," "Submit Midterm Grades," "Submit Final Grades" links will be displayed and enabled during the corresponding grading window for each term. For assistance with this interface, please contact the **Faculty Technology Development Center** ☎ (662-915-7918).

You may **Request To Receive All Class Rolls Via E-mail**. By selecting this link, all class rolls for the designated term and year will be sent to your e-mail account as a tab-delimited text file that can be easily imported into Excel. Time of delivery varies, but under normal conditions the e-mail will arrive within about two hours.

You may manage Course Materials for an individual section by selecting the option from the drop-down list below, or you may **Manage Course Materials for All Sections You Are Teaching** for this term and year.

The "Attendance" option in the drop-down list includes support for **automated attendance tracking** ☎ as well as the **Freshman Attendance Based Initiative** ☎ (FABI) program.

Course listing generated on 08/13/2015 at 2:10:19 PM. Number of sections found: 1.

## CSCI 191 OFFICE APPLICATIONS - WEB 1 (OXFORD CAMPUS)

Number of students enrolled / waitlisted: 40\* / 3. ( [More Info](#) | [Course Materials](#) ☎ )

**Set Blackboard Options**

Class Roll

Go

**View Changes**

made in last 10 Days

\*This value does not include students who withdrew or dropped after the deadline.



## Set Blackboard Options

Main

Customize

This service allows instructors to "Blackboard Enable" sections they are teaching. Under the Main tab, you can choose to enable a single section individually or choose to combine all of the sections that you are teaching into a single Blackboard course. Under the Customize tab, you can choose any 2 or more of your sections to create a custom Blackboard course. Once a section is enabled, it will be automatically created in Blackboard, and students who have added or dropped the section in SAP will be updated in Blackboard through a nightly synchronization process. Under normal circumstances, courses that have been enabled will appear in Blackboard within an hour of being requested.

### Engl 222 Section 1

This section is enabled for Blackboard synchronization. Requested on 06/30/2011 at 08:31:22. Guest access is not allowed. Course is not available to students.

☒ Enable ☐ Disable

☐ Allow Guest Access

☒ Make Available

[Submit for This Section Only](#)

Submitting this option will create a course in Blackboard that contains students from this section only.

### It appears that you are teaching 6 sections of Engl 222

A combined course, containing all sections taught by you, is disabled for Blackboard synchronization. Requested on 06/30/2011 at 08:30:42.

☒ Enable ☐ Disable

☐ Allow Guest Access

☒ Make Available

[Submit for a Combined Course of All Sections](#)

Submitting this option will create a combined course in Blackboard that contains students from all sections of this course that you are teaching.





## Set Blackboard Options

Main

Customize

This option allows instructors to create a custom grouping of sections they are teaching.

### Create A New Group

Enter four character key: \*  This key will appear in the Blackboard course name.

#### Section List

	Check Into Group	Course	Section	Course Text	Campus
<input type="checkbox"/>		Engl 222	Section 1	Survey of World Literature since 1650	Oxford Campus
<input type="checkbox"/>		Engl 222	Section 2	Survey of World Literature since 1650	Oxford Campus
<input type="checkbox"/>		Engl 222	Section 3	Survey of World Literature since 1650	Oxford Campus
<input type="checkbox"/>		Engl 222	Section 4	Survey of World Literature since 1650	Oxford Campus

☐ Enable ☐ Disable

☐ Allow Guest Access

☒ Make Available

\* You will need to enter a four character key that in some way identifies your grouping of courses. For example, if grouping sections that meet on Tuesday and Thursday you might choose TuTh. (Letters, numbers, dashes, and underscores are allowed.)



## COURSE MANAGEMENT

### Control Panel

### Files

### Course Tools

Announcements  
Blogs  
Cengage Learning MindLinks™  
Collaboration  
Contacts  
Course Calendar  
Discussion Board  
Glossary  
Goals  
Journals  
McGraw-Hill Higher Education  
Messages  
Mobile Compatible Test List  
Pearson's MyLab / Mastering  
Rubrics  
SafeAssign  
Self and Peer Assessment  
Send Email  
Tasks  
Tests, Surveys, and Pools  
Wikis  
WileyPLUS  
iTunes U

### Evaluation

### Grade Center

### Users and Groups

### Customization

### Packages and Utilities

### Help

# Notable Features

- Assignments
- Plagiarism Detection
- Bb Annotate
- Discussion Boards
- Blogs, Journals & Wikis
- Attendance
- Self & Peer Assessments
- Online Tests
- Mashups
- Grade Center
- Rubrics
- Portfolios
- Retention Center





# Panopto

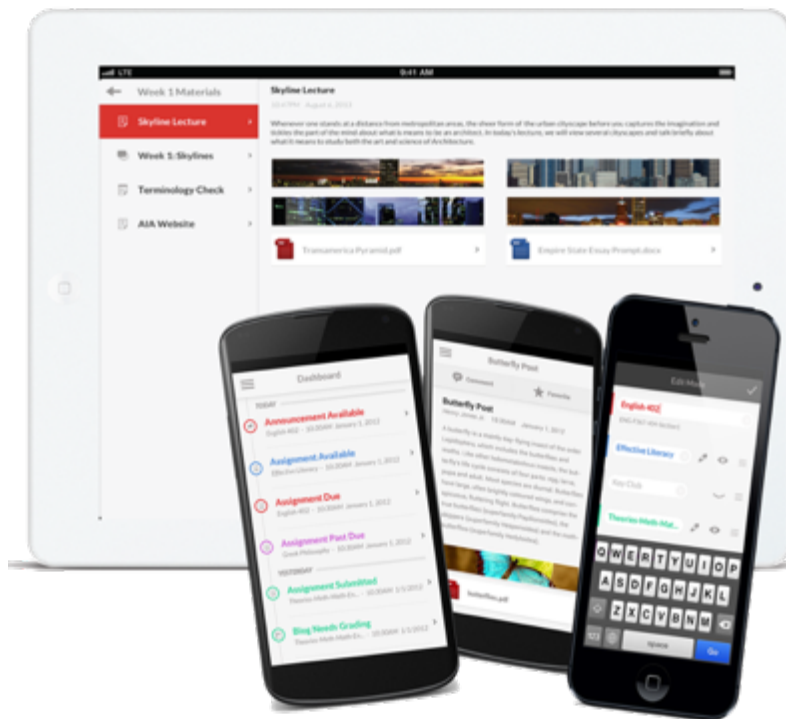
- Record and Share videos in Blackboard
- Narrate Powerpoints
- Embed quizzes
- Auto-captioning





# Blackboard Mobile

- For Students
- App available for Apple iOS and Android
- View course content, participate in discussion boards, take quizzes, view grades, etc.
- Receive push notifications of new course activity





# Blackboard Instructor

- App available for Apple iOS and Android
- Preview content and assessments
- Create and reply to discussions
- Send announcements
- Grade, markup, and add video comments to assignments





# Blackboard Assistance

- Tutorials
  - Help link within Blackboard
  - Bb Help – Instructors link in course
  - [olemiss.edu/blackboard](http://olemiss.edu/blackboard)
- Workshops and one-on-one training available through the FTDC
- Contact Information
  - Phone – 662-915-7918
  - Email – [blackboard@olemiss.edu](mailto:blackboard@olemiss.edu)





# Questions

- Penny Rice
  - [parice@olemiss.edu](mailto:parice@olemiss.edu)
- Amelia Robbins
  - [amelia@olemiss.edu](mailto:amelia@olemiss.edu)







# Accessibility Solutions

LINDSEY SNEED



# UM Accessibility Solutions



**Clearing a path for  
people with disabilities  
clears a path for everyone.**

Contact Us:

[accessibility@olemiss.edu](mailto:accessibility@olemiss.edu)

[Accessibility.olemiss.edu](http://Accessibility.olemiss.edu)

Blackboard Course:

Accessibility at UM





# Accessibility Top 7

1. Images, objects, and graphics need 'Alt Text.'
2. Video and audio need to have captions and/or transcripts
3. All documents should have a simple, logical structure.
4. Use strong color contrast and avoid using color as the only means of relaying information.
5. Links must be descriptive; avoid generic phrases like "read more" and "click here."
6. Use clear language, adequate font size, and rely primarily on sans serif font styles.
7. Use true bulleted and numbered lists by selecting this option from the menu bar rather than creating lists with tabs, dashes, asterisks, or numbers.



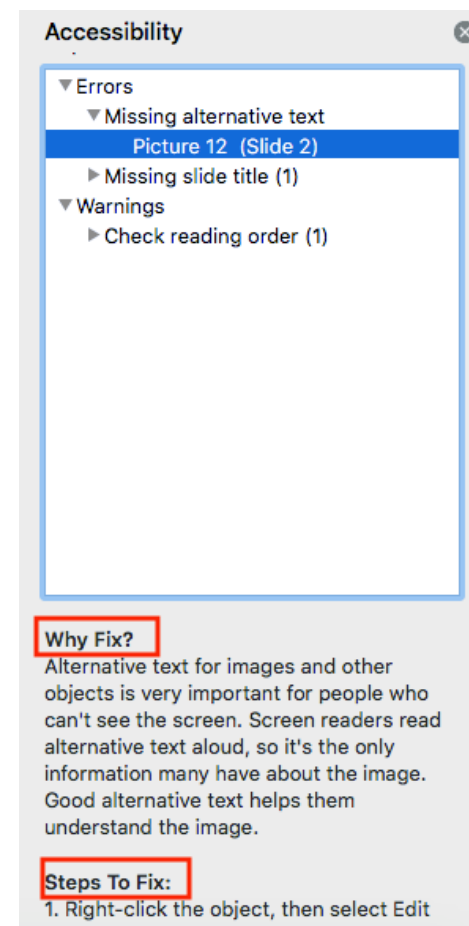


# Utilize the Accessibility Checker

**Microsoft** provides a built-in Accessibility Checker for all of its products in the Office suite: Word, Powerpoint, Excel, etc.

- Go to the REVIEW tab.
- Choose “Check Accessibility”
- View the accessibility errors to the right of your document/presentation.

Each error points out why it is important to fix and also walks you through the steps to fix the error to make your content more accessible.





# Providing Captions for Academic Content

## **Panopto Auto Captions**



- Auto captions generate almost immediately
- Very accurate auto captions that require very little editing
- Located within Blackboard
- Supported by FTDC



# Making PDFs More Accessible

## Exported from Word

To export a Word document to PDF form, use the Acrobat Tab and save as an electronic document.

## Scanned-In Document

Scanned documents are act like images and are the least accessible file type.

## Accessible PDFs for Accommodations

If you have a student with an accommodation for accessible documents, those files can be sent to us for remediation.

## How to Make Scanned Documents MORE Accessible:

Using Adobe Acrobat Pro or DC scanned documents can be “Enhanced” to “Recognize Text.” This allows the user to search, highlight, use a cursor to move through the text as they read, and use assistive technology if needed.



Enhance Scans



Recognize Text ▼



# Questions

- Lindsey Sneed
  - [lrs@olemiss.edu](mailto:lrs@olemiss.edu)





# Mississippi Center for Supercomputing Research (MCSR)

BRIAN HOPKINS





# MCSR

- The Mississippi Center for Supercomputing Research (MCSR) provides computing resources, training, and support for faculty, staff, and students at all of Mississippi's public Institutions of Higher Learning (IHLs).
- Contact Information
  - Phone – 662-915-3036
  - Email – [assist@mcsr.olemiss.edu](mailto:assist@mcsr.olemiss.edu)
  - [mcsr.olemiss.edu](http://mcsr.olemiss.edu)







# Questions

- Brian Hopkins
  - [bwhopkin@olemiss.edu](mailto:bwhopkin@olemiss.edu)





# IT Helpdesk

TERESA MCCARVER



# Helpdesk

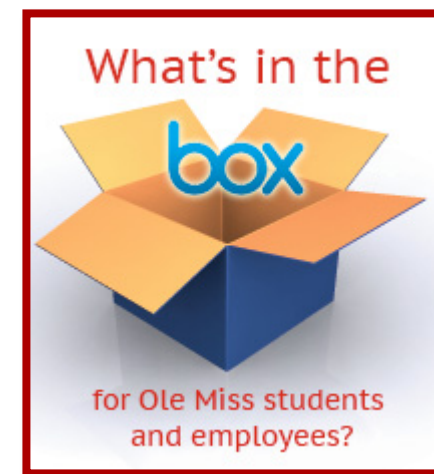
- Email
- Password
- Software installation
- Network troubleshooting
- Virus removal
- Much more





# UM Box

- Enterprise version of Box.com at [box.olemiss.edu](https://box.olemiss.edu)
- 1 TB of cloud storage – need more let us know
- Alternative to USB drive
- Collaboration
- Box apps available
  - Box Edit
  - Box Sync
  - Box Drive

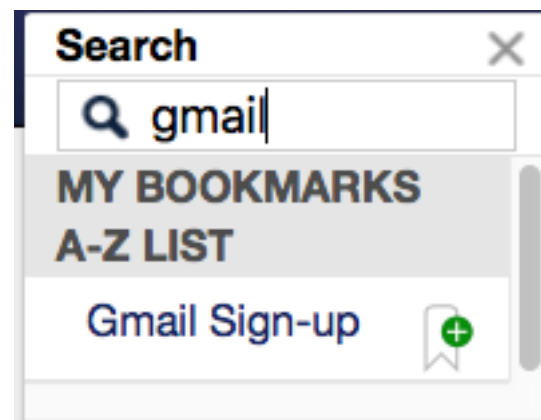


[box.olemiss.edu](https://box.olemiss.edu)



# UM Gmail

- UM Gmail accounts are available to employees so that they can use Google Apps for Education.
- Sign up in myOleMiss
- [go.olemiss.edu](http://go.olemiss.edu)







# Questions

- Hours
  - Monday – Friday, 7:30 AM – 5:00 PM
- Contact Information
  - Phone – 662-915-5222
  - Email – [helpdesk@olemiss.edu](mailto:helpdesk@olemiss.edu)
  - [olemiss.edu/helpdesk](http://olemiss.edu/helpdesk)







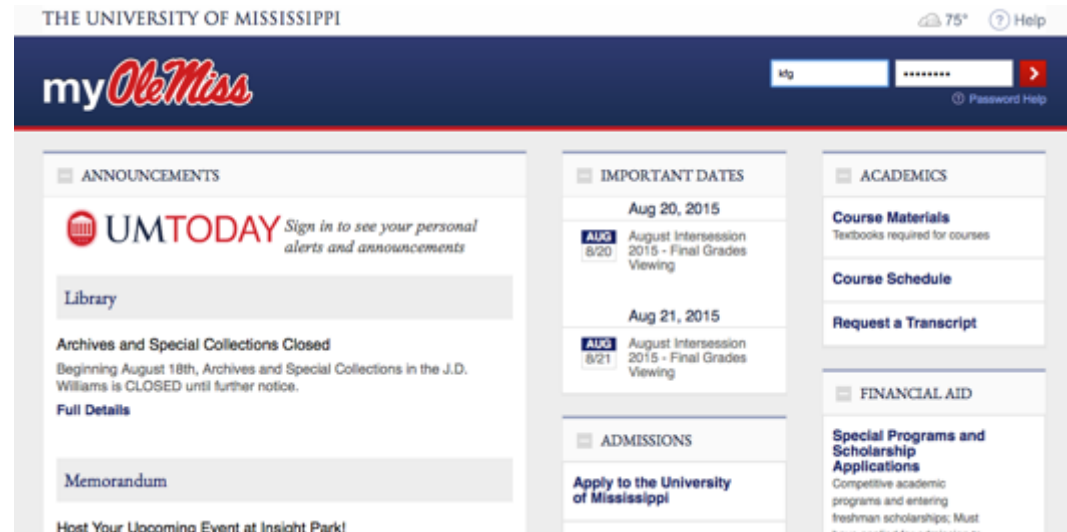
# Faculty Self-Service

CHRIS REICHLEY



# WebID

- Why?
- What does it give me access to?
  - myOleMiss
    - ✦ [my.olemiss.edu](http://my.olemiss.edu)
  - Email
  - Blackboard
  - Wireless
  - Box
  - Library Services
  - Other
- Protect your WebID
  - Be sure to sign out!





# Class Rolls and Grades

THE UNIVERSITY OF MISSISSIPPI

myOleMiss

Home Academic Administrator Administrator Advisor Faculty

## Course Administration

6 Apps

Introduction

Class Rolls and Grades

Countdown Timer

IT Media

UM Today - Instructor

Send Immediate Email or Text Message

Eval

2 A

THE UNIVERSITY OF MISSISSIPPI

myOleMiss

Home Academic Administrator Administrator Advisor Faculty Employee Student New Student Content Admin

## Class Rolls and Grades

This interface allows instructors to view/download class rolls, to submit midterm and final grades and to view/download grade results. Please select term/year and press "Submit."

Please select academic term and year.

Fall Semester 2015-2016

Submit

For individual assistance with this interface, please contact the **Faculty Technology Development Center** ☎ (662) 915-7918.

**Need to email your students?** To send email or SMS text messages to students in the classes you are currently teaching, go to **UM Today Administration** tool. In Step 4, set your options to send immediately. SMS text messages will only go to those who have opted in to receive non-emergency text messages. You can send text-only messages using the one step **Send Immediate** tool.

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# Course Listing for Instructor - August Intercession 2014-2015

[Return to Class Rolls and Grades.](#)

This interface allows instructors to view /download class rolls, to submit midterm and final grades and to view/download grade results. The "Submit Attendance Verification," "Submit Midterm Grades," "Submit Final Grades" links will be displayed and enabled during the corresponding grading window for each term. For assistance with this interface, please contact the **Faculty Technology Development Center** [☐](#) (662-915-7918).

You may **Request To Receive All Class Rolls Via E-mail**. By selecting this link, all class rolls for the designated term and year will be sent to your e-mail account as a tab-delimited text file that can be easily imported into Excel. Time of delivery varies, but under normal conditions the e-mail will arrive within about two hours.

You may manage Course Materials for an individual section by selecting the option from the drop-down list below, or you may **Manage Course Materials for All Sections You Are Teaching** for this term and year.

The "Attendance" option in the drop-down list includes support for **automated attendance tracking** [☐](#) as well as the **Freshman Attendance Based Initiative** [☐](#) (FABI) program.

*Course listing generated on 08/20/2015 at 4:10:15 PM. Number of sections found: 1.*

## MATH 121 COLLEGE ALGEBRA - SECTION 1 (OXFORD CAMPUS)

Number of students enrolled / waitlisted: 20\* / 0. ( [More Info](#) | [Course Materials](#) [☐](#) )

[Submit Final Grades](#) or [Upload Final Grades from Excel File](#) [☐](#) ([Help](#) [☐](#) )

[Set Blackboard Options](#)

Class Roll



Go

[View Changes](#)

made in last

10



Days

Submit/Upload Midterm Grades, Submit/Upload Final Grades, Submit Attendance Verification links will appear when the time is right.



# Attendance Verification

- New process to identify and act on students who register for classes but never attend or participate
- Important Websites
  - [olemiss.edu/gotoclass](http://olemiss.edu/gotoclass)
  - [common.olemiss.edu/docs/attendance.html](http://common.olemiss.edu/docs/attendance.html)
- AV reports must be submitted for all classes.



## MATH 121 COLLEGE ALGEBRA - SECTION 1 (OXFORD CAMPUS)

Number of students enrolled / waitlisted: 20\* / 0. ( [More Info](#) | [Course Materials](#) )

**Submit Attendance Verification**

**Set Blackboard Options**

Class Roll

Go

**View Changes**

made in last 10 Days

Link will appear in “Class Rolls and Grades” when the submission window is open. This link is also available from “Attendance” in the drop-down through out the term. If the window has closed, the submit buttons will be disabled.



# Submit Attendance Verification

Math 121: College Algebra Section 1  
August Intersession 2014-2015

Total: 20  
Present: 12 [Mark All as Present](#)  
No Show: 6  
Special Circumstances: 2

The deadline for submitting this information is 08/04/2015. Students who have not been verified by 08/31/2015 will be administratively dropped from their courses. Please see [common.olemiss.edu/docs/attendance.html](http://common.olemiss.edu/docs/attendance.html) for more information.

Submit

Cancel

Please indicate which students you have seen in class as of this date:

## UNRECORDED: ACTION NEEDED

Attendance information for the students in this section has not been recorded.

[\[Mark All Unrecorded as Present\]](#)



☒ Unrecorded

☐ Verified as present

☐ No show

☐ Special circumstances

## RECORDED SPECIAL CIRCUMSTANCES: ACTION NEEDED

The following students are on record as having special circumstances. You should update their status to No Show or Verified Present.



Note that we need to know “as of this date,” not “on this date.” Also, the on-screen instructions are slightly different for alternate format classes. In these cases, we need to know whether the student has “actively participated in a meaningful way.”

If instructor is in a scanner-enabled classroom, interface will indicate this.

# Submit Final Grades

[Return to Course Listing](#)

► Math 121: College Algebra Section 18

Hide Photos

Show Photos

Close All

Open All

Ignore Absences

Report Absences

(Number of absences, if any, are displayed in parentheses following grade.)



Appukh-Adah, Keren  
10102930

► A Excellent



Cigurd, Torsten Radoš  
20202930

▼ F Earned

Ø

A

B

C

D

F

W

I

X

Verify reason for failing grade:

Earned

Abandonment



Kandulf, Lamar  
30302930

► 100

Screen shot generated from  
test system. Data is not real.



# More on Grading

- Online submission of grades
  - Enter via Web Form
  - Upload via Excel
- Support for I (incomplete) grades
- Email confirmation
- Audit trails
- Deadlines are enforced by the system
- Plus / minus grading
- Online grade changes
  - Go to View / Change Final Grades
  - Click on pencil icon
  - Grade change form will pop up

# View Class Roll

[Return to Course Listing .](#)

## MATH 121: COLLEGE ALGEBRA, SECTION 1

August Intersession 2014-2015

### MATHEMATICS

Instructor and Room: HUNT, ROBERT / Hume Room 109

Class roll generated on 08/20/2015 at 4:18:08 PM. Number of students found: 20

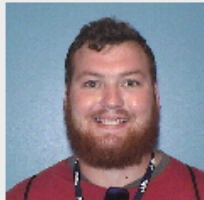
Instructor alerts let you express concerns about academic performance. This notification will be available to advisors. Applicable to pilot group only.



#### Undergraduate - Freshman

COLLEGE OF LIBERAL ARTS  
RANGEL, MARIANA SAINATI (Advisor)  
B.A. in Political Science

Booked  
3 Credits, AB+- Scale



#### Undergraduate - Freshman

GENERAL STUDIES  
Undeclared

Booked  
3 Credits, AB+- Scale

Alert: ☐



Submit



#### Undergraduate - Freshman

GENERAL STUDIES  
WALDEN, MARGARET FREEMAN  
B.S. in Integrated Marketing Com

Excessive absences  
Missing assignments, quizzes, and/or tests  
Poor performance on assignments, quizzes, and/or tests  
Failing grades on assignments, quizzes, and/or tests  
Underprepared academically for current course load  
Custom note -- enter text

Alert: ☐



Submit



# Automated Attendance

- The Automated Attendance System was designed to support student retention efforts while lowering the burden placed on faculty members.
- Factors
  - Record Enrollment
  - Hybrid Courses
  - Time Constraints
  - Attendance Requirements

[attendance.olemiss.edu](http://attendance.olemiss.edu)







# Barcode Scanner







# Faculty Interface

Chem 106 General Chemistry II - Section 1 (Oxford Campus)

- Download Class Roll as Excel File
- Download Grades as Excel File
- Initiate Academic Discipline Case
- ✓ Manage Attendance
- Manage Course Materials
- Manage Syllabi
- Send E-mail and Text Messages using UM Today
- Send Immediate E-mail and Text Messages
- View Class Roll

48\* / 0. [Info](#) [Books](#)

[Go](#) [View Changes](#) in Last

- Configure Scanner Window
- View Scanner Logs
- View / Maintain Attendance

## Classroom Attendance

[Help Documentation](#)

Course: Survey of American Lit since Civil War

Section: Section 14

Term: Spring Semester

Instructor: ~~DOOR~~, LEIGH

Year: 2012-2013

BONDURANT ROOM 254C (AUDITORIUM)

BRYANT ROOM 205

### Automated Attendance Scanner

The classroom where this section is scheduled is equipped with 2 automated attendance scanners. To enable and configure this section for automated attendance tracking, please use the button below.

Scan Start: 11:50 AM

Scan Stop: 12:50 PM

\* This section is currently enabled for automated attendance.

[Enable / Configure Scanner](#)

### View Scanner Logs

Use the following button to review scanner logs for this classroom.

[View Scanner Logs](#)

### Maintain Attendance

Use the following button to view and manage the attendance records for this section.

\* This section is configured for automated attendance. You can view and make manual updates to the automated attendance records using this interface.

[View / Edit Attendance](#)



# Manually Update Attendance

- Select Day
- Find Student
- Update Attendance Record
  - Class Cancelled
  - Absent Unexcused
  - Absent Excused
  - Present

## Attendance Tracking

September 2012							October 2012							November 2012									
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa			
35	26	27	28	29	30	1	40	30	1	2	3	4	5	6	44	28	29	30	31	1	2	3	
36	2	3	4	5	6	7	8	41	7	8	9	10	11	12	13	45	4	5	6	7	8	9	10
37	9	10	11	12	13	14	15	42	14	15	16	17	18	19	20	46	11	12	13	14	15	16	17
38	16	17	18	19	20	21	22	43	21	22	23	24	25	26	27	47	18	19	20	21	22	23	24
39	23	24	25	26	27	28	29	44	28	29	30	31	1	2	3	48	25	26	27	28	29	30	1
40	30	1	2	3	4	5	6	45	4	5	6	7	8	9	10	49	2	3	4	5	6	7	8
Class with Attendance Complete							Future Class Occurrence																
Class with Incomplete Attendance																							

### Class Details

**Class Date** 20.09.2012 **Class Time** 14:30:00

☐ Class Occurrence Attendance Completed

	Student No	Student Name	CM: Absence Reason	Tardy Reason	Total Exc.	Total Unex
	111111111	Christopher			1	6
	111111111	Randall				7
	111111111	Taylor				7



# Scanner Log

- Class Information
  - Professor
  - Room
  - Day(s)
  - Scan Window
- Search by Day
- Filter Results
  - Valid
  - Invalid
  - Not Found
  - Searching (Processing)
- Color Coded Scans
  - Date / Time
  - Student Name / ID / Picture
  - Room

## Attendance Log

### General Chemistry II - Section 1

Instructor: [REDACTED], JAMES M

Room: Turner Room 205 (Auditorium)

Day(s): M T W Th F

Scan Time: 07:45 AM - 09:35 AM

### Search Scanner Logs

Date: 07/24/2013

Search Scanner Logs

### Filter Results

Valid ☒ (22)

Invalid ☒ (1)

Not Found ☒ (0)

Searching ☒ (0)

### Gracie [REDACTED]

Student: 103[REDACTED]

Barcode: 22279300[REDACTED]

Date: 07/24/2013

Time: 07:46 AM

Course: Chem 106

Section: Section 1

Room: Turner Room 205 (Auditorium)



### Kat [REDACTED]

Student: 104[REDACTED]

Barcode: 22279300[REDACTED]

Date: 07/24/2013

Time: 07:47 AM

Course: Chem 106

Section: Section 1

Room: Turner Room 205 (Auditorium)



### mollie kate [REDACTED]

Student: 1024[REDACTED]

Barcode: 22279301[REDACTED]

Date: 07/24/2013

Time: 07:48 AM

Course: Chem 106

Section: Section 1

Room: Turner Room 205 (Auditorium)

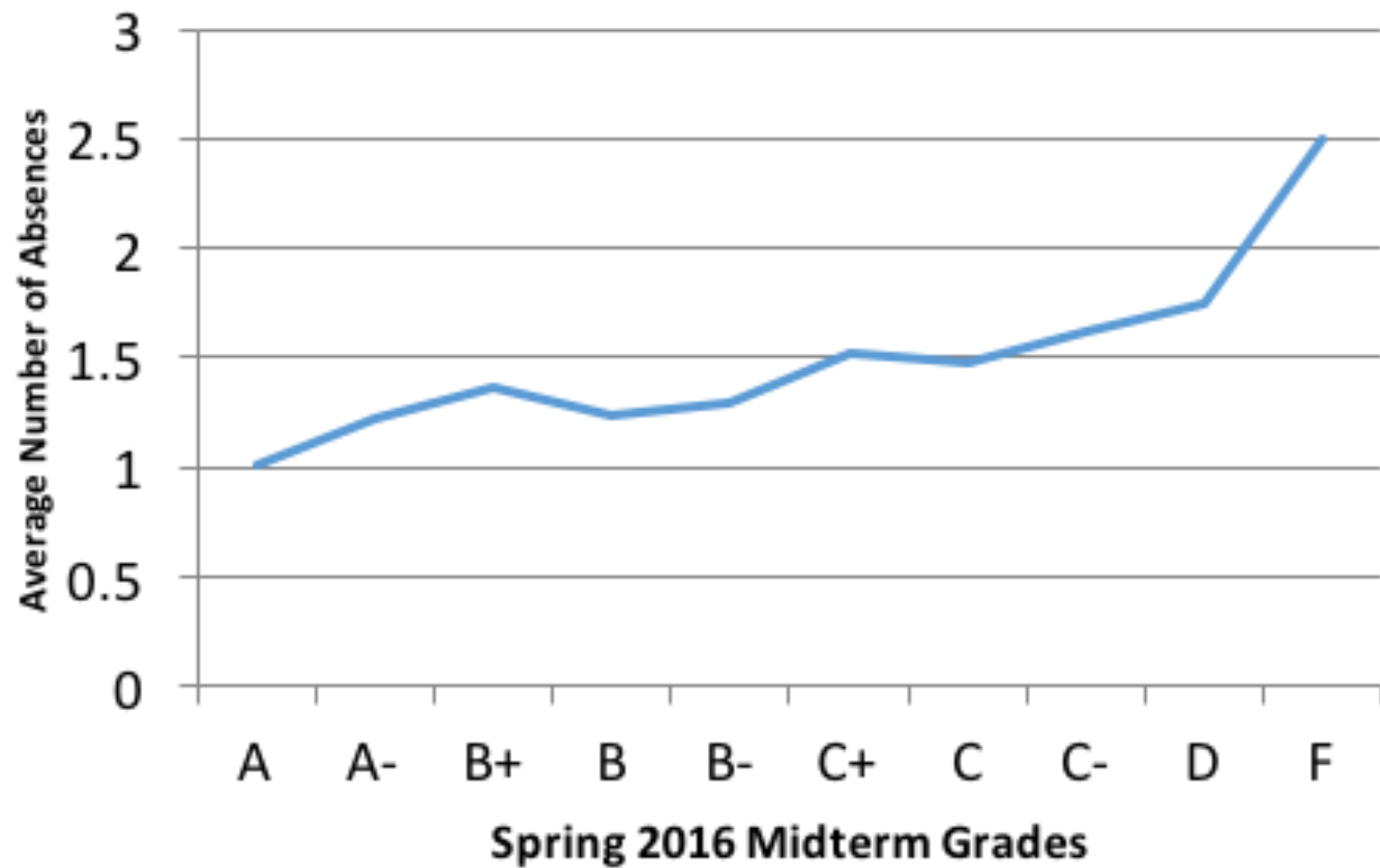




# Attendance Scanning

- 178 Scanners
- 78 Rooms
- 5,591 Classes
- 6,928,061 Scans
- 2,204,664 Absences
- 61,462 Students

[attendance.olemiss.edu](https://attendance.olemiss.edu)





# Teacher Evaluations

- How it works
  - Timeline
  - Online submission
  - Variable questions
  - One narrative question that is available to all on UM's intranet
  - Online reports
- Select Teacher Evaluation Results from within myOleMiss

Teacher Evaluation Result Search

Search | Faculty Access | VIP Access

Search For: ETrnk All Semesters Search

Search Options

- Course (e.g.: ART 111, CHEM 331, CH E 407, EL E 306, ENGL 101)
- Partial Instructor Name (e.g.: Tom, Dick, Harry, Smith)
- Partial Course Title (e.g.: Algebra, Drawing, Vitell) (Only semesters after 2003-2004)
- All Semester search does not include semesters prior to 2004-2005

COURSES

57 courses were found

Sort: COURSE (A-Z)

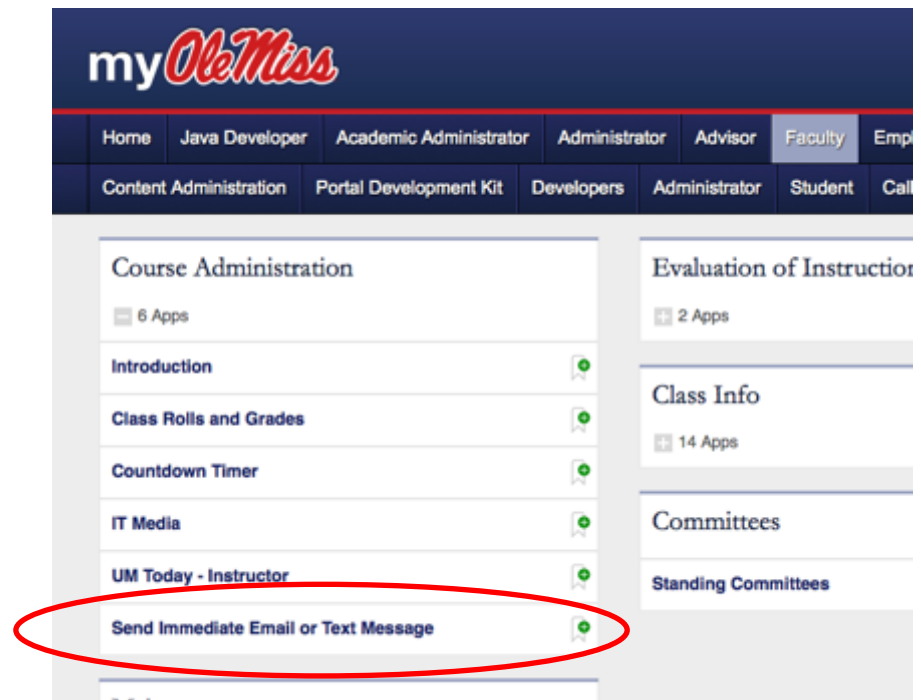
COURSE	COURSE TITLE	SECTION	YEAR	SEMESTER	INSTRUCTOR	EVALUATIONS
Chem 105	General Chemistry I	Section 6	2014-2015	Fall Semester	EFTINK MAURICE	44 Evaluations
Chem 107	Honors Recitation I	Section 1	2014-2015	Fall Semester	EFTINK MAURICE	40 Evaluations
Hon 201	Honors Colloquium	Section 1	2014-2015	Fall Semester	EFTINK MAURICE	7 Evaluations
Chem 106	General Chemistry II	Section 6	2014-2015	Spring Semester	EFTINK MAURICE	9 Evaluations





# Text Messaging

- Emergency Notifications with RebAlert
- Student cell phone numbers are in class rolls
- Instructors and advisors can send text message to students
  - No “from address” so be overly clear.





# Related Topics

- Advisor Interfaces
  - Multiple Advisor Types
    - ✦ Academic Advisor
    - ✦ Faculty Mentors
    - ✦ Other
- Academic Discipline
- Plagiarism Quiz
- Parent WebIDs
  - 20,000+ accounts
- More ...





# UM Network Features

**Wireless Network Access**

[Laptop & Mobile Access](#) | [Specialty & Gaming Devices](#) | [Advanced Wireless Access](#) | [Guests](#)

## Advanced Wireless Access

### WPA2 Enterprise Authentication

The next generation of UM network access is now being deployed to select areas throughout campus. This technology enables WebID holders to automatically log into the wireless network and keep multiple devices connected at the same time, and it enhances security by encrypting local wireless traffic. WPA2 Enterprise is available exclusively on a new network named 'OleMiss\_v2' which is broadcast along with the original unified 'OleMiss' signal. Users are invited to connect and **send feedback** as we transition to this new technology.

1. Change your **WebID password**. This only has to be done once.
2. Set up the 'OleMiss\_v2' network on your device by following the instructions from the chart below.
3. Optionally remove the 'OleMiss' network from your device to ensure it stays on v2.

**Setup instructions** and compatible devices are listed to the right. After completing this one-time process, simply disconnect from 'OleMiss' then select 'OleMiss\_v2' from your available networks list to connect. Note: If you have created a PIN code or some other security code for your device, you may be asked to enter that during the setup process. If you are asked for your username, simply enter your WebID.

**Password expiration** occurs every 90 days for all WebIDs. Devices configured for 'OleMiss\_v2' remain connected until the password expires or is changed. When this happens, just update the 'OleMiss\_v2' settings in your device with your new password.

**Shared devices** should not be set up for 'OleMiss\_v2' in order to prevent others from accessing the network under your WebID. **Guests** and public computers should use the **original 'OleMiss' network** instead.

**Android WiFi Settings (Android 2.2+)**  
Add a new network to your Android device under WiFi Settings using the info shown from the link above. Various devices may differ but they only need these settings to connect.

**Apple Setup File (iOSX 10.0+ and iOS 5.1+)**  
For iOS, follow the link above to start the setup process then follow the instructions.  
For OSX, log into the 'OleMiss' wireless network and then load the configuration file in the link above to complete the setup.

**Windows Setup File (Windows Vista, 7, and 8)**  
Use the link above to download the setup app for Windows and then run the program. This will only a configuration file and does not install any program.

- Advanced Wireless Access
  - [wireless.olemiss.edu](http://wireless.olemiss.edu)
- Eduroam
  - [eduroam.org](http://eduroam.org)
  - Lets you use your UM WebID to login to the wireless network of participating institutions







# Questions

- Chris Reichley
  - [reichley@olemiss.edu](mailto:reichley@olemiss.edu)





# For More Information

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