

Meeting Notes from 05/13/2002, 9:00 am, 1st floor conference room, Powers Hall

Present: Maurice Eftink, Gordon Fellows, Kathy Gates, Johnny Price, Penny Rice, Ron Savell, Stephen Threlkeld, Waheed Uddin, Dawn Wilkins

Approval of Minutes:

Rice distributed the minutes from the 12/19/2001 meeting and asked for any comments/changes. No changes were suggested.

Classroom Technology Project:

Price reported on the progress of the remaining 2001 classroom technology upgrades.

- Old Chemistry – Ceiling-mounted projector and wall connection panel have been installed in this room. Some carpenter work still remains to be finished. There is an existing cabinet and sound mixer in this room which no longer work. Price proposes that we replace this broken mixer with a new mixer and amp that is AMX compatible. This will insure that the sound system will be compatible with any future upgrades.
- Bishop Auditorium – Postponed until the summer. A full multimedia lectern and ceiling-mounted projector will be installed in this room. The work should be complete in time for the Fall 2002 semester.

Rice passed out a list of the classrooms that were recommended for this year's round of upgrades. This list, along with classroom photos, is located at <http://www.olemiss.edu/depts/ftdc/2002candidateclassrooms/>.

The proposed classrooms are:

- Anderson 231
- Anderson 235
- Barnard - Tupelo Room
- Bondurant Auditorium
- Carrier 119
- Carrier 221
- Engineering Science 113
- Peabody 202
- Peabody 209
- Peabody 210
- Weir 107
- Weir - one classroom on the second Floor

Eftink reported that we have approximately \$115,000 that we can allocate to this year's project.

Eftink and Gates recommended that we upgrade the Bondurant Auditorium this year. We have passed on this room in previous years due to the high cost of the projector that is needed to make this room functional. Gates suggested that we allocate \$50,000 to install a projector (with high enough lumens and a long-throw lens) along with a full multimedia lectern and sound system. The committee voted unanimously in favor of this proposal.

Threlkeld suggested that we spread the remaining funds around between departments.

Uddin proposed that we install a ceiling mounted projector and wall plate in Carrier 211.

Gates proposed that we install a ceiling mounted projector and wall plate in Weir 107. She stated that the mounts for the projector will already be in place. They will be installed during the renovation of Weir.

Wilkins proposed that we install a ceiling mounted projector and wall plate in one of the second floor classrooms in Weir. The computer science department will specify in which classroom they would like the equipment to be installed.

Rice mentioned that we installed a ceiling mounted projector and wall panel in the Tupelo Room in Barnard during last year's Classroom Technology project. Since that time, the Southern Studies department has provided the funds to add a VCR and computer system to that room. The committee decided that we would upgrade this room to a full multimedia lectern this year. Southern Studies had given us a bid for \$12,000 to perform this upgrade. Price stated that this was probably a bit high. We have a new vendor for the lecterns this year, and his prices are more reasonable.

Eftink proposed that we outfit one of the rooms in Peabody with a full lectern. He suggested that we eliminate Peabody 210 because it is a small conference room. He also suggested that we allow the Psychology department to decide in which room (either 202 or 209) a projector would be used the most.

The committee voted to upgrade the following classrooms.

Room	Technology	Approximate Cost
Bondurant Auditorium	Full multimedia lectern including VCR, Computer, DVD player, AMX controller, and sound system. The projector will be mounted at the back of the room. We will most likely need to buy a special long-throw lens for the projector.	\$50,000
Carrier 211	Ceiling mounted projector and wall plate	\$9,000
Peabody 202 or 209	Full multimedia lectern and ceiling mounted projector	\$30,000
Tupelo Room	Upgrade to full multimedia lectern. We will need to purchase the lectern, sound system, document camera, and AMX controller.	\$12,000
Weir 107	Ceiling mounted projector and wall plate	\$9,000
Weir - second floor	Ceiling mounted projector and wall plate	\$9,000

Eftink stated that we may be able to upgrade a few of these rooms to a full lectern next year.

Gates suggested that we have a consultant come in to create the specifications for the Bondurant auditorium. She also asked for \$1000 to pay the consultant to look over the bid documents.

Gates proposed that we offer refresher training sessions for departments this fall.

Meeting was adjourned at 10:10 am.