

Meeting of the Instructional Technology Standing Committee
7/8/2003

Present:

Maurice Eftink, Gordon Fellows, Kathy Gates, Del Hawley, Amy Mark, Johnny Price, Penny Rice

1. Classroom Technology work for 2003-2004

Rice distributed handouts containing information on the classrooms that had been recommended to this committee by academic department chairs for consideration.

Price suggested that a lectern for Shoemaker 303 be added to the list based on his observations on how the current facilities are used.

Price cited last year's costs as follows:

- Ceiling mounted projector and wall plate: \$7626 (estimated at \$8000 for this year)
- Upgrade to full lectern: \$10,445 (estimated at \$11,000 for this year)
- Full classroom \$19,806 (estimated at \$21,000 for this year)

He listed the classrooms that received treatment through this program in past years:

Classroom	Treatment	Projector Usage
Anderson 137	Ceiling mounted projector and wallplate	271 hours
Barnard Observatory	Full lectern	805 hours
Bishop 209	Full lectern	522 hours
Bondurant 111E	Multimedia cart	142 hours
Bondurant 116	Full lectern	763 hours
Bondurant 204C	Full lectern	109 hours
Carrier 220	Ceiling mounted projector and wallplate	42 hours
Carrier 211	Ceiling mounted projector and wallplate and later enhanced to full lectern at department's expense	346 hours
Hume 101	Ceiling mounted projector and wallplate	34 hours
Meek 209	Portable multimedia cart	Not available
Old Chemistry 107	Ceiling mounted projector and wallplate with sound	386 hours

	system and VCR	
Peabody 206	Full lectern	606 hours on second lamp
Peabody 209	Full lectern	46 hours
Shoemaker 303	Ceiling mounted projector and wallplate	Shoemaker 303 – wall plate and projector (1122 hours on second lamp)
Turner 205	Full lectern	344 hours on second lamp
Weir 107	Ceiling mounted projector and wallplate	97 hours
Weir 235	Ceiling mounted projector and wallplate	53 hours

The group reviewed this year's requests.

Mark moved to defer considering Education requests until the departmental moves are complete. Gordon seconded.

Eftink moved to defer Weir treatment. Gordon seconded.

After some discussion, the group agreed on the following:

- 2 classrooms of Bishop 103, 104, 107 and 108 will receive ceiling-mounted projectors and wallplates. The department chair will be asked to decide the two that are to receive treatment.
- 2 classrooms of Bishop 101, 102, 105 and 106 will receive full lecterns. The department chair will be asked to decide the two that are to receive treatment.
- 2 classrooms in Accountancy of Conner 210, 211, 212 and 213 will receive projector replacements. Dean Stocks will be asked to decide the two that are to receive treatment.
- The Holman auditorium will receive a new projector. Labor to install the projector will be included in the RFP.
- 2 classrooms in Business of Conner 112, 113, or Holman 38 and 39 will receive projector replacements. The School of Business will be asked to decide the two that are to receive treatment.
- Leavell 105 will receive a screen.
- Meek 138 will receive a ceiling-mounted projector and wallplate. We anticipate slightly increased cost for a larger screen and long-throw lens.
- Shoemaker will receive a lectern upgrade.

The group reviewed the Classroom Technology Policy (<http://www.olemiss.edu/depts/it/policy/ctp.pdf>) – no changes were suggested.

Price proposed a more formal equipment sign off process. The group agreed that this was a good idea. He will work with Rice on this.

2. BlackBoard

Rice distributed a draft BlackBoard satisfaction survey. She noted that Bb had been upgraded to level 6.0 during the Christmas holidays and was moved to a two server configuration at that time. We are currently at Bb 6.0.9 hot fix 13. The purpose of the survey is to get a sense of faculty perceptions toward Bb. Mark suggested that the survey be more brief. Mark and Hawley suggested that the survey be offered as a web form and paper response. We may want two branches – one for those who have used Bb and another for those who haven't. Hawley suggested that the survey also collect feedback on the classroom technology work.

3. Other

Rice reported that she had received a request for a Mathematica site-licence from Gregory Hayworth. Hayworth has identified funding and is asking that the FTDC coordinate this purchase. Gates reported that Microsoft representatives will be visiting tomorrow to tell about the MS Campus Agreement. Rice described the upcoming faculty training that will take place when the Fall term starts. The next meeting will be scheduled for the week of 8/11. At that time, the group will review the survey results.