

Meeting Notes from 08/13/2003, 2:00 pm, Weir Hall Conference Room

Present: Gordon Fellows, Kathy Gates, Ron Kitchens, Amy Mark, Johnny Price, Penny Rice, Bill Scott, Waheed Uddin, Michael Worthy,

Approval of Minutes:

Rice distributed the minutes from the 7/8/2003 meeting and asked for any comments/changes. No changes were suggested.

Blackboard Survey Results:

Rice passed out the results of the Blackboard Survey that was sent to all UM faculty based on the recommendation of this committee. The survey results may be viewed online at www.olemiss.edu/committees/insttech/bbsurvey/. The results show that overall, UM faculty are pleased with Blackboard do not want to change to another course management software package.

Technology Enhancement Week:

Rice reported that we will hold our annual Technology Enhancement Week workshops again this year. She passed out a sheet of session topics and asked for recommendations. No new session topics were suggested. The sessions this year will be as follows:

- Overview of Academic Technology @ UM – Kathy Gates
- Adobe Acrobat – Johnny Price
- Getting Started with PowerPoint – Penny Rice
- Statistics Starter – Sam Gordji
- Advanced PowerPoint – Penny Rice
- Introduction to Microsoft Access – Teresa McCarver
- Mail Call – Tips and Tricks for Making the Most of Email – Jason Hale
- Using Excel to Manage a Gradebook – Teresa MaCarver
- Macromedia Dreamweaver – Eric Aitala
- Faculty Test Scoring – Amelia Rodgers
- Capturing and Editing Digital Video using iMovie – Penny Rice
- Creating DVD's – Penny Rice
- Introduction to Blackboard – Penny Rice
- Introduction to High Performance Computing and the MCSR – Taner Pirim
- Imaging and Scanning Basics – Penny Rice
- Using Multimedia Classrooms on the UM Campus – Johnny Price
- Language Lab Show and Tell – Carroll Hightower
- Distance Learning – Britt Fitts – Tell about classrooms that are equipped – How could I set up a one time event, etc.

Computer Literacy Self Assessment:

Gates asked the committee to look over the questions to be included on the Computer Literacy Self Assessment quiz that is given to all incoming freshmen each fall. Several new questions were added to the quiz, including one on File Sharing and one on Virus Prevention.

The committee also proposed that students should receive an email feedback response after taking the quiz. It was also recommended that the IT Helpdesk follow up with students that score below 70% on the quiz.

Classroom Technology Project:

Price reported on the progress of the 2003 classroom technology upgrades.

- 90% of the bid document has been completed. It should be finished by 8/21/03.
- We are targeting Thanksgiving break as a possible installation time.
- The replacement projectors for the business school can be ordered at any time.

Meeting was adjourned at 3pm.