

BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING
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PARKING & TRAFFIC RULES AND REGULATIONS
2018-2019

To provide the greatest benefit from these facilities, the Mississippi Board of Trustees of State Institutions of Higher Learning enacted regulations that will be strictly enforced by the Department of Parking & Transportation (DPT) and the University Police Department (UPD). Thorough understanding of these regulations is important because violations will result in needless expense and inconvenience.

Pursuant to the provisions of Section 37-105-1, Mississippi Code Annotated (1972), the Mississippi Board of Trustees of State Institutions of Higher Learning does hereby enact the following traffic rules and regulations for the control, direction, parking, and general regulation of traffic and vehicles on the campus and streets of The University of Mississippi situated in Lafayette County, Mississippi, to wit:

A.1 General Information

- (a) The University of Mississippi assumes no responsibility for the care and/or protection of any vehicle or its contents at any time it is operated or parked on the campus.
- (b) For the purpose of these regulations, the term “**vehicle**” includes all automobiles, trucks, motorcycles/mopeds/scooters, bicycles, golf carts, and any other vehicles operating on land.
- (c) For the purpose of these regulations, the “**restricted area**” of the campus is defined as any designated parking area for faculty and staff or other assigned hangtag/decal types.
- (d) For the purpose of these regulations, the terms “**hangtag**” or “**decal**” are used interchangeably with the term “**parking permit**”.
- (e) For the purpose of these regulations, the term “**visitor**” includes all individuals who are not affiliated with the University as a student enrolled in classes, staff, faculty, external employee, vendor, or construction worker.
- (f) For the purpose of these regulations, a “**legally marked parking place**” involves painted white lines to constitute a legal parking place. The absence of white painted lines on the pavement beside each side or end of the vehicle will signal to a motorist that the area is not a legal parking place and subject to being cited. [See A.4(s)(s.13)]
- (g) Penalties/fines/fees are subject to change on an annual basis.
- (h) All motorists – to include all faculty, staff, and students, full or part-time, external employees, vendors, construction workers, retirees, and visitors – operating motor vehicles on campus must familiarize themselves with the parking and traffic rules and regulations of the

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University. Lack of knowledge of the provisions of these rules and regulations will not be accepted as a defense for violations. These rules and regulations attempt to cover all instances of parking and traffic control in specific detail. However, interpretation of the intent of these rules and regulations will be the responsibility of the DPT. Specific questions may be directed to the DPT, Lester Hall Room 120, P.O. Box 1848 University, MS 38677, email: parking@olemiss.edu or telephone 662-915-7235.

(i) The University reserves the right to change, add, or eliminate any parking on campus. Every effort is made to ensure accuracy of information provided on written material such as maps or posted signage; however, one should consult www.olemiss.edu/parking for any recent updates pertaining to rules, regulations, announcements, and changes in assigned parking designations on the color-coded parking guide map. This website will supersede any printed material as a determining factor.

A.2 Vehicle Registration

(a.1) Each faculty, staff, and student, full or part-time or external, as well as vendors, construction workers, retirees, and visitors who operate a motor vehicle (to include motorcycle, motorbike, motor scooters) on University property (this will include the South Lot, the Kudzu Lot, and Jackson Avenue Center) regularly or occasionally is required to register with DPT within 24 hours excluding weekends when they first bring a vehicle on campus. Failure to comply with this rule could result in being cited and the vehicle immobilized. If said vehicle is immobilized, the person responsible for the vehicle is required to go to DPT and register appropriately. Hangtag/decals fees and citation fines are charged to the student's bursar account, while those of faculty/staff are payroll deducted. Tickets received prior to vehicle immobilization will be charged to the person's bursar account or payroll deducted.

(a.2) Any student temporarily using another vehicle must, within 24 hours of the time the vehicle is first brought on campus, register the vehicle with DPT, which will issue a temporary hangtag, price to be determined by the length of time it is needed. Failure to comply with this rule could result in being cited and the vehicle immobilized. [See A.2(a.1)]

(a.3) Students registering with DPT will be issued a window decal/permit for each vehicle they bring on campus. A student's window decal is to be permanently affixed to the vehicle in a place and manner prescribed by the University and/or in accordance with instructions printed on the back of the permit. [See A.2(1)]

(a.4) A single hangtag will be issued to faculty/staff, external employees, construction workers, vendors, and retirees as their parking permit to be displayed on any vehicle they bring on campus.

(a.5) Special permits/decals will be issued for motorcycles and bicycles.

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(a.6) If a vehicle is ticketed, the individual to whom the permit is registered with DPT will be responsible for the citations.

(a.7) The University does not guarantee a parking space in your designated parking zone. The “open” parking areas and the Park-N-Ride lots (the South Lot and Jackson Avenue Center) are designated as overflow parking areas for those whose permit type does not preclude their parking in these areas.

(b.1) Twelve-month faculty and staff are to register with DPT and display new parking permit by August 15 of the current academic year. Nine-month faculty/staff are to register by September 1 of the current academic year. Students are to register by August 15 of the current year.

(b.2) Parking and traffic violation records are applicable from August 15 of the current year to August 15 of the following year. Failure to renew parking registration at the beginning of the fall semester will result in continuance of the previous year’s records.

(b.3) The first vehicle decal issued to a student will be charged at the full current rate, and a minimal fee will be charged for each subsequent vehicle decal only after proper supporting documentation is submitted to DPT.

(b.4) Hangtag/decal fees are NONREFUNDABLE. Decals are NONTRANSFERRABLE.

(b.5) All faculty/staff permits are the property of the University of Mississippi and must be surrendered upon separation from the University to stop reoccurring charges. Permits may not be given, resold, or transferred to another individual. Penalty: See A.4(s)(s.7).

(c) Any boats, campers, trailers, and similar non-motor vehicles are not allowed to be parked on campus other than those owned and operated by University departments. Failure to comply could result in its immobilization, removal, impoundment, and/or fine; and the owner/operator will be responsible for all costs associated with such actions. [See A.4(a)(a.2)]

(d) Every motor vehicle operated on campus shall have an insurance card maintained in the vehicle as proof of liability insurance that is in compliance with the liability limits required by the State of Mississippi. Penalty: \$100 [63-15-4]*

(e) All motorists registering with DPT must have a valid driver’s license from their state of record. [63-1-57 and 63-1-5]* Faculty, staff, and students must also present their University of Mississippi ID card to be issued a parking permit.

(f) Every person who registers to operate a motor vehicle on campus must furnish true and correct information on the vehicle registration format. The license plate number must be true and correct. Those who fail to comply or intentionally give false information are subject to a

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fine of \$75, vehicle immobilization, loss of campus parking privileges, judicial review if a student, and/or referred to Human Resources for possible disciplinary action if faculty/staff.

(g) It will be the responsibility of each faculty/staff and student to contact DPT in Lester Hall Room 110 or email (parking@olemiss.edu) to report a new license plate (tag) number for a motor vehicle already registered with DPT within 24 hours of the time the vehicle with the new plate is first brought on campus. Failure to do so could result in being cited and vehicle immobilized. Penalty: \$25.

(h) No faculty/staff person shall register and obtain a parking permit for any full or part-time student. Failure to comply with this rule could result in being cited and vehicle immobilized. Penalty: \$100.

(i) No student is to display a faculty/staff parking permit and park when the person to whom the faculty/staff permit is issued is not in the vehicle when parked. Penalty: \$100.

(j) No student who has registered a vehicle and received a decal shall affix or permit any other person to affix such decal to any vehicle other than the vehicle for which the decal was issued. Student decals are vehicle specific. A student cannot register in their name a vehicle that belongs to another student. Decals may not be given, resold, or transferred to another individual. Decals are NONTRANSFERRABLE. Penalty: \$100, other related offenses, subject to loss of campus parking privileges, and judicial review.

(k) Student parking permit classification is determined by residence. A student who changes place of residence within the academic year must obtain and affix an appropriate decal for the new residence within 24 hours after the address has changed. Failure to comply could result in being cited and vehicle immobilized. Penalty: \$50.

(l) A student's decal is not valid until it is permanently and properly affixed on the outside lower corner of the rear window on the driver's side of the vehicle. Exceptions include convertibles, vehicles with a rear window that lowers into a tailgate, vehicles with rear windows covered by louvers, pickup trucks with a camper shell, etc. In such cases, the decal shall be valid when properly and permanently affixed on the upper outside corner of the front windshield on the passenger side. In all cases, the decal must be clearly visible and not obstructed from view. Taping the decal to the window is not sufficient. Penalty: 1st offense \$50; 2nd offense \$100; 3rd offense \$150 and vehicle immobilized.

(m) No vehicle shall display more than one current University of Mississippi parking permit at any time. Penalty: \$50.

(n) Lost or stolen hangtags/decal should be reported to DPT within 24 hours after discovery of the loss/theft. Failure to comply could result in being cited and vehicle immobilized. Replacement cost of the parking permit will be determined by DPT.

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(o) External employees (those who are not in the University payroll system – i.e., Aramark, Barnes & Noble, Greek organization house workers, etc.) will be issued a hangtag which will provide the same parking privileges as well as the same restrictions of a regular faculty/staff hangtag and at the same price as a faculty/staff hangtag, which must be paid for at the time of registration. These employees will be responsible for any personal parking fines. They must have paid any accrued fees and fines before issued a parking permit. Failure to pay their fees and fines could result in immobilization. Penalty: \$100. Permits issued to external employees may not be given, resold, or transferred to another individual. Penalty: See A.4(s)(s.7). Upon termination of employment, the hangtag is to be returned to DPT.

(p) Any full or part-time faculty, staff, external employee and students, and vendors, construction workers, retirees, and visitors who unauthorized and fraudulently produce, manufacture, or replicate a DPT-issued parking permit will be subject to a \$200 fine; referred to judicial review if a student; referred to Human Resources for possible disciplinary action if faculty/staff; and subject to criminal charges.

A.3 Special Parking Accommodations

(a) Handicapped Hangtags & Parking

(a.1) Any faculty/staff or student must register with DPT for a parking permit. Any person wanting to park on the University of Mississippi campus is required to obtain the appropriate permit.

(a.2) Faculty/staff and students with a valid state-issued handicap hangtag will be permitted to park in any handicap designated space on campus. Anyone with a valid handicap permit may park in any legal parking space on campus, including handicap spaces, but not in parking spaces otherwise reserved by special posted signage (i.e., special faculty/staff reserved places, service vehicles, etc.). When so parked, the person to whom the handicap hangtag is issued must be the driver of the vehicle or a passenger in the vehicle or subject to citation for unauthorized parking in a handicap designated parking space. [See A.4(h)(h.4)] They must also display their regular University parking hangtag/decal in addition to the handicap hangtag.

(a.3) In order to maintain the integrity of the handicap parking program on campus, it is recommended that handicapped faculty/staff and students provide to DPT the information related to their handicap hangtag to facilitate the link to their vehicles (i.e., name and expiration date of handicap hangtag).

(a.4) The state-issued handicap hangtag must be clearly and properly displayed at all times with the expiration date visible. Failure to do so could result in being cited and/or vehicle immobilized. [See A.4(h)(h.1)]

(a.5) Blue painted hash-mark areas adjacent to handicap spaces and blue painted wheelchair ramps or curb cuts are not handicap parking spaces; vehicles parked in these areas will be

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considered illegally parked and will be ticketed even if a handicap hangtag is visible on the vehicle. Penalty: \$200. [27-19-56(5)(a) and (7)]*

(b) Short-Term Medical (30 days or less)

(b.1) Students who need special parking accommodations due to mobility problems may receive a 30-day temporary hangtag referred to as a medical hangtag from DPT that will enable them to park in regular faculty/staff parking areas (but not special faculty/staff reserved spaces) and on The Circle after first obtaining an authorization slip from Student Health Services in the V.B. Harrison Health Center.

(b.2) A short-term medical hangtag permits students to park in regular faculty/staff parking places and on the Lyceum Circle but not handicap designated parking places, special posted Reserved Parking places, or the Rear Alumni Center Visitor-Only Lot.

(b.3) Students issued a short-term medical permit must also display on their vehicle their regular student parking decal. The short-term medical permit must be clearly and properly displayed at all times with the expiration date fully visible. Failure to do so could result in being cited. [See A.4(s)(s.5)]

(c) Long-Term Medical (more than 30 days)

(c.1) If a student needs special medical parking access beyond 30 days or if faculty/staff need any special medical parking access for any period of time, they are to contact a State/County Tax Collector Office to receive a state-issued handicap permit. Go to DPT's website www.olemiss.edu/parking "ADA/Handicap Process" for detailed information. [See A.3(a)(a.2) (a.3)]

(d) Purple Heart Parking Permits

(d.1) Any UM students, faculty, staff, and UM retirees may participate in the UM Purple Heart Recognition Program after being properly vetted by the University's Office of Veteran and Military Services (VMS) (<http://vms.olemiss.edu>).

(d.2) Participants are required to submit appropriate Purple Heart documentation to VMS. Approved participants will be required to purchase a UM parking permit based upon their classification (i.e., Student Commuter, Student Residential, Pavilion Garage, regular Faculty/Staff, Faculty/Staff Reserved, Faculty/Staff Motorcycle, or Retiree; Park-N-Ride permits are not eligible). The originally issued UM permit is then to be exchanged for the UM Purple Heart Permit at no additional cost.

(d.3) Persons awarded a Purple Heart are not authorized to park in the Purple Heart designated parking space until successfully vetted by VMS and issued the proper parking permit by DPT. No unauthorized motor vehicle or bicycle may park in the Purple Heart designated space or block or obstruct access to this designated space 24 hours/7 days. Penalty: \$200 and subject to being towed at owner/operator's expense.

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(d.4) Participants in the Purple Heart Recognition Program are only required to be vetted by VMS at the start of their participation in the program. Thereafter – as long as they are a UM student, faculty, staff, or UM retiree – they will be allowed continued participation. In the academic years after their initial year of participation, rather than first purchase their parking decal based upon their classification, they are to go to DPT to be issued their Purple Heart Permit. The cost will be determined upon their classification. Purple Heart Permits will be valid for one academic year to run August 15 of one year through August 15 of the following year.

(d.5) Vehicles with a Purple Heart Permit will be valid to park in the Purple Heart designated parking space on the Lyceum Circle. The person to whom a Purple Heart Permit is issued must be the driver of the vehicle or a passenger in the vehicle when parked in the Purple Heart designated space. [See A.3(d)(d.7)] When parked in the Purple Heart designated space, the UM Purple Heart Permit must be clearly and properly displayed on the vehicle. [See A.4(s.5)]

(d.6) Vehicles with Purple Heart Permits will also be valid to park in visitor, regular faculty/staff, commuter, and student residential designated zones only if the person to whom the Purple Heart Permit is issued is the driver of the vehicle or a passenger in the vehicle when so parked. [See A.4(d)(d.3)] Vehicles with Purple Heart permits will not be valid to park in any other reserved/restricted parking space with special posted signage or reserved parking deck unless the originally issued UM permit included a reserved designation. [See A.4(s)(s.6)]

(d.7) Illegal use of a Purple Heart Permit will result in the violator being fined \$200, subject to judicial review if a student, referred to Human Resources for possible disciplinary action if faculty/staff, the permit will be confiscated by DPT, and subject to tow at owner/operator's expense. The display of an unauthorized or fraudulent Purple Heart Permit will result in the violator being fined \$200, subject to judicial review if a student, referred to Human Resources for possible disciplinary action if faculty/staff, the permit will be confiscated by DPT, and subject to tow at owner/operator's expense.

(d.8) Vehicles with Purple Heart Permits are not valid to park in handicap designated spaces unless the permit holder has the proper ADA credential; they are to display their Purple Heart Permit and the state-issued handicap placard/disabled license plate. Penalty: \$200. [See A.4(h)(h.4)]

(d.9) The persons authorized to park in the Purple Heart designated space will not be allowed to park in this space in connection with a home football game.

(d.10) Purple Heart parking permits may not be given, resold, or transferred to another individual. Penalty: See A.4(s)(s.7).

A.4 General Regulations, Penalties on Driving and Parking

(a) General Regulations

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(a.1) The responsibility for finding a legal parking space rests with the motor vehicle operator. Lack of space or unfamiliarity with the parking areas is not considered a valid excuse for any parking violation.

(a.2) The University reserves the right to remove, impound, or immobilize illegally parked or abandoned vehicles, non-motor vehicles [see Section A.2(c)], bicycles, any vehicle on campus without a decal, with an unauthorized or altered parking permit, with no license plate, or any vehicle, non-motor vehicle or bicycle parked so as to constitute a hazard to the smooth flow of either pedestrian or vehicular traffic. The owner/operator shall be responsible for all costs involved in removing, impounding, immobilizing, and storing of such vehicles, non-motor vehicles, or bicycles. Neither the University nor its representatives will be liable for any damage that occurs during removal, impoundment, or immobilization thereof. The tow fee is to be determined by the wrecker service. Once a wrecker service has been dispatched to campus, the owner/operator shall be responsible for wrecker service fees regardless of whether the vehicle or non-motor vehicle is towed. Immobilization fee: \$100.

(a.3) DPT and UPD personnel are authorized to remove a boot from a vehicle or non-motor vehicle; all other persons are unauthorized to do so. If DPT or UPD removes a boot after regular DPT enforcement hours (8:00 a.m.-5:00 p.m. weekdays), a \$200 removal fee will be assessed. If an unauthorized person removes a boot from a vehicle or non-motor vehicle, the person is subject to a \$200 fine. If the boot is damaged, destroyed, or stolen due to its unauthorized removal, the responsible party will be required to pay to DPT the current replacement value of the boot and will be subject to criminal prosecution and/or judicial review. The tow fee is to be determined by the wrecker service and the responsibility of the owner/operator of the subject vehicle.

(b) Restricted Area Parking

(b.1) University Avenue between Coulter Hall and Ventress Hall and the Lyceum Circle will be restricted to visitor, short-term medical permit, and handicap parking only on weekdays from 7:30 a.m. – 5:00 p.m. Faculty, staff and students who park or drive unauthorized in these restricted areas during these restricted hours will be subject to issuance of a citation. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75. [See A.3(a)(a.1)(a.2), A.3(b)(b.3), and A.4(j)(j.6)]

(b.2) Motorists are to only park in their permit assigned areas from 7:30 a.m. – 5:00 p.m. weekdays. A motorist who parks in an area of campus not designated for their parking permit type between 7:30 a.m. – 5:00 p.m. weekdays will be subject to a citation. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75. [See A.4(d)(7)] To determine designated parking areas per hangtag/decal types, consult the DPT website at www.olemiss.edu/parking for an online color-coded parking guide map.

(b.3) Students issued a West Residential decal, Central Residential decal, East Residential decal, South Residential decal, Residential Garage Decal or Park-N-Ride Decal are restricted to park

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only in their respective designated parking areas from 7:30 a.m. – 5:00 p.m. weekdays. The exceptions are to allow any Residential type decal to park in an “open” designated parking area or a Park-N-Ride Lot (South Lot or Jackson Avenue Center) during these hours on these days.

(b.4) Students issued a Campus Walk decal are restricted to park only at the Campus Walk Apartment Complex from 7:30 a.m. – 5:00 p.m. weekdays. The exceptions are to allow them to park in an “open” designated parking area or a Park-N-Ride Lot (the South Lot and Jackson Avenue Center) during these hours on these days.

(b.5) Faculty/staff shall not park in any residential parking area designated exclusively for students between 7:30 a.m. – 5:00 p.m. weekdays. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

(c) Special Faculty/Staff Reserved Parking

(c.1) Parking places designated “Reserved Parking” by special posted signage are reserved only for specific University employees to whom those spaces have been assigned from 7:00 a.m. – 5:00 p.m. weekdays. Unauthorized vehicles parked in a special faculty/staff reserved parking place will be subject to a \$100 fine and towed at the expense of the owner/operator.

(c.2) A University employee assigned to a special Reserved Parking place is not permitted to park elsewhere on campus between 7:30 a.m. – 5:00 p.m. weekdays except in Park-N-Ride lots (the South Lot and Jackson Avenue Center), at Insight Park, in Facilities Management Lot, and “open” designated lots. Consult the online color-coded parking guide map on the website of DPT at www.olemiss.edu/parking for detailed information. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

(d) Pavilion Parking Garage

- (1) Parking places in the Pavilion Garage are sold as reserved parking places by way of a parking permit.
- (2) These reserved places entitle the individuals to whom the spaces are sold access to a specific assigned parking place exclusive to that individual. These spaces are guaranteed.
- (3) The person to whom a space is assigned has parking access from 7:00 a.m.-5:00 p.m. weekdays except for home football weekends when all vehicles must be removed from the garage by 9:00 p.m. on Friday, and 3 hours before tipoff for home basketball game days.
- (4) Parking for vehicles with reserved permits in their assigned spaces for the Pavilion Garage will be restricted to parking only in this garage between 7:30 a.m. – 5:00 p.m. weekdays.
- (5) Faculty/staff and students issued a Pavilion Garage Permit will be allowed to park in student designated parking areas but not in faculty/staff designated areas between 7:30 a.m. – 5:00 p.m. weekdays except during regular fall and spring semesters.
- (6) Faculty/staff and students issued a Pavilion Garage Permit will be allowed to park at Insight Park, Facilities Management, South Lot, JAC Lot and “open” designated lots

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between 7:30 a.m. – 5:00 p.m. weekdays. Consult the online color-coded parking guide map on the website of DPT at www.olemiss.edu/parking for detailed information.

- (7) A visitor parking pass is not valid to park in the Pavilion Garage. Parking is by special Pavilion Garage permit only. Unauthorized vehicles parked in the Pavilion Garage between 7:00 a.m.-5:00 p.m. weekdays will be subject to \$100 fine and towed at owner/operator's expense.

Go to DPT's website www.olemiss.edu/parking for further details.

(e) Meter Parking

- (1) Any motorist may park in a meter parking place with or without a University parking permit but must pay in coins or Visa/MasterCard. One may also use the Parking App (Passport Parking) to pay via their cell phone.
- (2) Meter parking will be enforced from 7:30 a.m. – 5:00 p.m.. weekdays. Penalty: overtime parking 1st offense \$25, 2nd offense \$50, and 3rd/subsequent offense \$75.
- (3) Additional time may be added to a parking meter via Passport Parking. Go to DPT's website www.olemiss.edu/parking for further details.
- (4) A visitor parking pass is not valid to park in a metered parking place, rather must pay per time-parked.

(f) Park-N-Ride Decal

(f.1) During a regular fall or spring semester, vehicles with a Park-N-Ride hangtag/decal are only valid to park in a Park-N-Ride Parking Lot – except may park in the student designated parking aisle of the Insight Park Parking Lot – from 7:30 a.m. – 5:00 p.m. weekdays. If a vehicle with a Park-N-Ride hangtag/decal is found parked elsewhere on campus during said hours on weekdays, it will be subject to citation for restricted parking. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

(f.2) Vehicles with a Park-N-Ride decal are valid to park elsewhere on campus after 5:00 p.m. on weekdays and anytime on weekends (except on home football game days).

(g) Parking During Breaks, Intersessions and Summer School Terms

(g.1) Anytime University offices are officially open for business (to include breaks between semesters, Spring Break, etc.):

- Students are not allowed to park in faculty/staff or visitor areas from 7:30 a.m. – 5:00 p.m. weekdays. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd /subsequent offense \$75.

(g.2) During an intersession, each summer school term, breaks between semesters and Spring Break from 7:30 a.m. – 5:00 p.m. weekdays:

- Student parking regulations are relaxed to allow any student decal type to be valid to park in any student designated area except students with a Park-N-Ride Decal may only park in any student designated area when the O.U.T. Express Shuttles (the Gold and Bronze Routes) are suspended from operation.

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- Students are not permitted to park in a faculty/staff designated area. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.
- Students with a Park-N-Ride decal will be permitted to park in any student designated area and open areas but not faculty/staff designated areas only when the O.U.T. Express Shuttles (the Gold and Bronze Lines) are suspended from operation. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.
- Faculty/staff with a Park-N-Ride hangtag will be permitted to park in any student designated parking area but not in faculty/staff designated areas.
- Regular faculty/staff will be allowed to park in student residential designated areas.
- Faculty/staff and students are not permitted to park in visitor designated parking areas. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

(g.3) During regular fall and spring semesters, faculty/staff and students are relegated to parking in their hangtag/decal type assigned areas from 7:30 a.m. – 5:00 p.m. weekdays.

(h) Handicapped Parking Enforcement

(h.1) Illegal use, improper display, or altering of a state-issued handicap hangtag will result in the violator being fined \$200, immobilization of vehicle, subject to judicial review if a student, referred to Human Resources for possible disciplinary action if faculty/staff, and the hangtag will be confiscated.

(h.2) The display of an unauthorized handicap placard that is not an official state-issued placard is prohibited and will result in the violator being fined \$200, immobilization of vehicle, subject to judicial review if a student, referred to Human Resources for possible action if faculty/staff, and the hangtag will be confiscated.

(h.3) Bicycles, motorcycles/motorbikes/scooters or similar type of cycles are not to be secured to handrails or parked on handicap ramps. Failure to comply with this rule could result in impoundment of said vehicle, fine, or both. Neither the University nor its representatives will be liable for any damage that occurs during removal or impoundment thereof. Penalty: \$200.

(h.4) No unauthorized motor vehicle or bicycle may park in a posted handicapped parking place or block or obstruct access to such a parking place. Penalty: \$200. Persons who block, obstruct, or park unauthorized motor vehicles or bicycles in a posted handicapped parking place are also subject to being cited and towed at owner/operator's expense. [27-19-56]*

(h.5) Operators of motor vehicles or bicycles may not park or stop so as to block or obstruct a handicap entrance/curb cut on a sidewalk, street, or into any building. Penalty: \$200. [27-19-56]*

(i) Retirees

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(i.1) All faculty/staff retirees who want regular access to campus may purchase a retiree parking permit. The permit is renewable annually from August 15 of the current year to August 15 of the following year. The permit is to be properly displayed so as to be clearly visible.

(i.2) Retirees who choose not to purchase a yearly permit may purchase a daily or monthly visitor parking permit and park according to visitor policy. This pass must be properly displayed so as to be clearly visible. They may also choose to use meter parking without a permit and pay based upon time-parked.

(i.3) Retirees with a retiree parking permit will be allowed to park in all faculty/staff designated parking areas except the Special Faculty/Staff Reserved Parking places. With this type permit, they will also be allowed to park in visitor designated parking areas (i.e., University Avenue, the Lyceum Circle, and the Rear Alumni Center Lot) and commuter designated areas. They will not be allowed to park in residential designated parking places or in parking spaces otherwise reserved by special posted signage.

(i.4) Retirees are expected to adhere to campus traffic and parking regulations. Any unpaid fees and fines must be paid before they will be issued a parking permit. The retiree permit is to only be used by the retiree. Abuse of the permit could result in deactivation of the permit. A retiree permit is nonrefundable and nontransferable.

(j) Visitors

(j.1) Visitors are individuals who are not UM students, faculty or staff or not otherwise affiliated with the University in the capacity of an external employee, vendor, or construction worker.

(j.2) UM students, faculty, staff, external employees, vendors, or construction workers are not authorized to go online at DPT's website and order, purchase, or display a visitor parking permit; nor are they authorized to purchase a visitor parking permit at the Welcome Center. Violators are subject to citation and immobilization. [See A.2(f)]

(j.3) All visitors to campus must purchase and display a guest parking permit issued/authorized by DPT on their vehicle 7:30 a.m.-5:00 p.m. weekdays. They may also utilize parking meters without a permit and pay for time-used. Other detailed information can be found on DPT's website www.olemiss.edu/parking related to visitor parking.

(j.4) Visitors are permitted to park in visitor designated areas of campus from 7:30 a.m. – 5:00 p.m. weekdays as well as any valid space other than reserved, handicap without ADA credential, or service vehicles with valid visitor permit. They are also permitted to park in meter parking without displaying a permit. Violator is subject to fine based upon violation. If a visitor parking permit is used unauthorized or otherwise abused, the visitor pass is subject to be confiscated and non-refunded.

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(j.5) Visitor designated areas of campus are for visitor parking only from 7:30 a.m. – 5:00 p.m. weekdays. Violator is subject to fine and tow at owner/operator's expense. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

(j.6) Campus visitors are expected to comply with all campus traffic and parking regulations. Any citations received must be paid through DPT. Detailed information is depicted on the back of the parking citation.

(j.7) Visitor designated parking areas include: University Avenue between Coulter and Ventress Halls, the Lyceum Circle, and Rear Alumni Center Lot. For depiction of these locations, refer to DPT's website at www.olemiss.edu/parking for a color-coded parking guide map.

(j.8) A limited number of short-term (30-minutes or less), free visitor parking spaces are available for visitors in areas where tickets are purchased or donations made (i.e., one special designated parking space in Rear Alumni Lot). These spaces will be clearly marked by posted signage as short-term parking. Individuals with hangtags/decals for other designated areas, such as faculty/staff and students, will be ticketed for restricted parking if they park in these short-term visitor parking spaces between 7:30 a.m. – 5:00 p.m. weekdays.

(j.9) Bus Parking – unless otherwise directed by DPT, during fall and spring semesters all buses should park at the far west end of the Jackson Avenue Center Lot and bus drivers use the Bronze O.U.T. Express Shuttle free of charge to go to/from main campus. Groups bringing buses to campus are strongly encouraged to contact DPT (parking@olemiss.edu or 662-915-7235) prior to arrival so individualized instructions and accommodations can be made.

(j.10) Recreational Vehicle Parking – recreational vehicles are only allowed to park in appropriate lots on campus in connection with an Athletic Department athletic event on pre-determined days and times. Go to www.olemissfb.com for more details. Recreational vehicles will not be permitted to park on campus if not in connection to an Athletic Department athletic event.

(j.11) Departmental Visitors –

- Departments may use University funds to purchase visitor parking permits for those visitors who are on campus in an official capacity conducting University business.
- Visitor passes are to be issued to true visitors to campus and not someone who is otherwise affiliated with the University as faculty, staff, external employee, or student. [See A.2(f) and A.4(j)(j.2)]
- Departments are not authorized to use University funds to purchase parking permits for visitors who are not on campus in an official capacity conducting University business.
- Departments are not authorized to use University funds to purchase parking permits for faculty, staff, or students.
- University funds are not authorized to be used to pay any type of citation regardless of the affiliation with the University.

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(k) Vendor or Construction

(k.1) Vendor – a vendor is one who performs a contractual service on campus that requires short-term parking for less than one month and does not require consecutive day-to-day parking that extends past one month. These short-term vendors who are in an unmarked vehicle are required to register with DPT and display a parking permit. A short-term vendor in a marked vehicle (i.e., company name painted on the door of the vehicle or a magnetic sign affixed to the vehicle) is not required to purchase and display a vendor parking permit. Unless otherwise instructed by DPT, short-term vendors in marked or unmarked vehicles will not be permitted to park in residential designated parking places or in parking spaces otherwise reserved by special posted signage (except they will be allowed to park in service vehicle only places) but will be allowed to park in faculty/staff areas (except the special faculty/staff reserved parking places), commuter designated areas, and visitor designated areas. Short-term vendors in marked or unmarked vehicles are expected to adhere to campus traffic and parking regulations. Any citations received must be paid through DPT. Any unpaid fees or fines must be paid before they will be issued a parking permit.

(k.2) Vendors who perform a contractual service on campus that requires consecutive day-to-day parking to exceed one month or more will be considered an external employee and will be issued an external faculty/staff parking permit. [See A.2(o)]

(k.3) All construction vehicles whether marked or unmarked and whether personal or company vehicles are restricted to park inside their construction fenced area. If they cannot all park in this area, they are then restricted to park in the Kudzu Lot with no parking permit required and be transported to the site by their company; or they may park in the Jackson Avenue Center or South Lot where a parking permit would be required. They are expected to adhere to campus traffic and parking regulations. Any citations must be paid through DPT. Any unpaid fees or fines must be paid before they will be issued a parking permit.

(l) Motorcycles – Mopeds – Scooters Parking & Enforcement

(l.1) Motorcycles, mopeds, and scooters displaying a special motorcycle decal are to be parked only in a motorcycle designated parking area and not regular parking places between 7:30 a.m. and 5:00 p.m. weekdays. However, after 5:00 p.m. weekdays and anytime on weekends (except on home football weekends) these vehicles may be parked in regular parking places. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent \$75.

(l.2) Motorcycles, mopeds, and scooters displaying a valid faculty/staff parking hangtag are permitted to park in any motorcycle designated parking area; and are also permitted to park in regular parking places in faculty/staff designated areas.

(l.3) Motorcycle designated parking areas are for motorcycle, moped, and scooter parking only 24 hours/7 days. Other vehicle types found parked in motorcycle designated parking pads are subject to citation and tow at owner/operator's expense. Penalty: \$75.

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(1.4) Motorcycles, mopeds, and scooters are not to be parked in areas designated for bicycles/bicycle racks. They are also prohibited from being driven or parked on lawns and pedestrian paths. Penalty: \$25. They are not to be driven on sidewalks. Penalty: \$25. They are prohibited from being parked on sidewalks. Penalty: \$200. [See A.4(h)(h.5)]

(1.5) Motorcycles, mopeds, and scooters are not to be parked in buildings, near doorways, or entrances to buildings. Penalty: \$100.

(1.6) Motorcycles, mopeds, and scooters are not to be secured to handrails or parked on handicap ramps. Failure to comply could result in impoundment of said vehicle, fine, or both. Neither the University nor its representatives will be liable for any damage that occurs during removal or impoundment thereof. Penalty: \$200.

(1.7) Drivers of motorcycles, mopeds, and scooters should also review section **(r) General Parking Violations** for additional regulations.

(m) Bicycles

(m.1) All bicycles are required to be registered with DPT.

(m.2) Bicyclists shall follow state and local regulations governing movement and operation of bicycles. Every person operating a bicycle shall obey all traffic-control signs or devices and rules of the road applicable to motor-powered vehicles under Mississippi state laws and other rules as stated in these regulations. [63-3-207]* Bicyclists should also review section **(r) General Parking Violations** for additional regulations.

(m.3) Riding or parking a bicycle on lawns, pedestrian paths, or sidewalks is prohibited except for immediate/expedited access to bicycle racks or authorized bike parking areas. Penalty: \$25.

(m.4) Bicycles are not to be parked in buildings, near doorways, entrances to buildings, or in a marked parking space. Penalty: \$25.

(m.5) Bicycles are not to be secured to handrails or parked on handicap ramps. Failure to comply could result in impoundment of said vehicle, fine, or both. Neither the University nor its representatives will be liable for any damage that occurs during removal or impoundment thereof. Penalty: \$200.

(m.6) Parking for bicycles is available throughout campus at designated bicycle racks. Do not lock bikes to any tree, plant, shrub, foliage, light pole, posted signage, trash receptacle, etc. Penalty: \$25.

(m.7) Bicycles parked or stored in violation of regulations may be removed and impounded at the owner/operator's expense.

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(m.8) Abandoned bicycles may be impounded at owner/operator's expense.

(m.9) Bicycles must be removed from campus property before leaving for summer break or will be deemed as abandoned.

(m.10) Junk bicycles (i.e., damaged or unrepaired) abandoned on campus will be disposed of as trash.

(n) Special 24/7 Parking Areas

(n.1) Service vehicle-only designated parking places are for service vehicles only 24 hours/7 days. Penalty: \$50.

(n.2) Government vehicle-only designated parking places are for government vehicles only 24 hours/7 days. Penalty: \$100 and subject to tow.

(n.3) Faculty/staff reserved parking places at the Residential College South and Luckyday Residential College are reserved for faculty/staff only 24 hours/7 days; Residential College Faculty Fellow Visitor Parking is also reserved 24 hours/7 days. Penalty: \$100 and subject to tow.

(n.4) Parking places immediately adjacent to the CampusWalk Apartment Buildings are for CampusWalk apartment residents only 24 hours/7 days. Visitors are to only park in the visitor designated parking places. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

(n.5) Parking places designated for Resident Hall Directors/Area Coordinators and House No. 23 are for resident hall directors and/or area coordinators and the residents of House No. 23 only 24 hours/7 days. Penalty: \$100 and subject to tow.

(n.6) Parking places designated for Motorcycle Parking Only are for motorcycles, mopeds, and scooters only 24 hours/7 days. Penalty: \$75 and subject to tow. [See A.3(l)(l.3)]

(n.7) ZipCar program vehicle designated parking spaces are reserved for ZipCar program vehicles only 24 hours/7 days. Penalty: \$100 and subject to tow.

(n.8) PacMail vehicle parking space is reserved for PacMail company vehicle only 24 hours/7 days. Aramark designated parking spaces are reserved for Aramark company vehicles only 24 hours/7 days. Penalty: \$100 and subject to tow.

(n.9) The Purple Heart designated parking space on the Lyceum Circle is for valid Purple Heart Permit holders only 24 hours/7 days. Penalty: \$200 and subject to tow. [See A.3(d)(d.3)]

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(o) Repetitious Violations

(o.1) Motorists who have not registered with DPT and incur a minimum of 3 “no permit” citations are subject to being immobilized due to their failure to register properly with DPT. Violators will be responsible for all citations and subject to immobilization. Registration with DPT will be required in order to remove the wheel lock from the vehicle. Penalty: Immobilization fee \$100. Violators who fail to register with DPT within 24 hours of the immobilization of the vehicle are subject to having the vehicle towed at owner/operator’s expense.

(o.2) The permit fee, citation fines, and immobilization fee will be assessed to a currently enrolled student’s bursar account while those of University employees will be payroll deducted.

(o.3) All other motorists will be required to pay the permit fee, citation fines, and immobilization fee to DPT before the wheel lock will be removed.

(o.4) If a motorist with an immobilized vehicle declines to register the vehicle with DPT, the vehicle will be restricted from being brought onto campus; and if found thereafter parked on University property with no valid parking decal, the vehicle will be cited and immobilized or towed off campus at the expense of the operator/owner. The motorist will be responsible for accrued citations and immobilization fee as well as any towing related fees.

(o.5) External employees, vendors, construction workers, and visitors who incur a minimum of 3 unpaid citations are subject to having their vehicle immobilized. All citation fines and the immobilization fee must be paid to DPT before the wheel lock will be removed.

(p) Golf Carts, Utility Vehicles

(p.1) Golf carts, utility vehicles, and all-terrain vehicles can be driven on campus only if they are owned and operated by University departments. Such vehicles that are privately owned by students, employees of the University, visitors, or others are prohibited from use on campus. Failure to comply with this rule could result in impoundment of the vehicle, fine, or both. Neither the University nor its representatives will be liable for any damage that occurs during removal or impoundment thereof.

(p.2) Golf cart designated parking spaces are for golf carts only 24 hours/7days. Other vehicle types found parked in golf cart designated parking spaces are subject to citation and tow at owner/operator’s expense. Penalty: \$75.

(p.3) Golf carts, utility vehicles, and all-terrain vehicles are not to be driven or parked in walkways, on the grass, or on sidewalks. They should be parked in designated areas. Exceptions will be made for vehicles that are actively being used in work projects on campus (i.e., commencement exercises).

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(p.4) Golf carts, utility vehicles, and all-terrain vehicles are to be operated with headlights and taillights during hours of darkness.

(q) ZipCar Program Vehicles

(q.1) ZipCar program vehicle designated parking spaces are reserved for ZipCar program vehicles only 24 hours/ 7 days. [See A.4(n)(n.7)]

(q.2) ZipCar program vehicles are to be parked in ZipCar program designated parking spaces and are not required to display a UM parking permit. If a ZipCar program vehicle is parked elsewhere on campus between 7:30 a.m. – 5:00 p.m. weekdays, a UM parking permit is required. [See A.4(b)(b.2) and A.4(s)(s.5)]

(r) Accidents

(r.1) All accidents involving moving or parked vehicles that occur on University property shall be reported immediately to UPD. UPD telephone is monitored 365/24/7 at 662-915-7234 for non-emergency calls or 662-915-4911 for emergency calls. [63-3-401]*

(s) General Parking Violations

(s.1) All state laws governing movement, operation, and parking of vehicles shall apply on University property.

(s.2.) Operators of all motor vehicles must have in their possession a valid operator's license. Penalty: \$25. [63-1-5; 63-1-6]*

(s.3) All operators of any motor vehicle must have a valid, up-to-date license plate (tag) on vehicle in plain view. Penalty: \$25. [27-19-63]*

(s.4) Parking violations and vehicle registration requirements are enforced and subject to citation 24 hours per day, 7 days per week.

(s.5) Parking hangtags are to be properly displayed so they are clearly visible (i.e., on the rearview mirror, on dashboard, or in DPT-issued pouch). Parking window decals are to be properly displayed on the driver's side of the rear window and permanently affixed. Penalty: 1st offense \$50; 2nd offense \$100; 3rd offense \$150 and vehicle immobilized. [See A.2(a.3) and A.2(l)]

(s.6) Between 7:30 a.m. – 5:00 p.m. weekdays, all faculty/staff and students are relegated to be parked only in the parking areas assigned to their hangtag/decal type. However, any current hangtag/decal type – except a Park-N-Ride Permit - is valid to park in any “open parking” designated area from 7:30 a.m. – 5:00 p.m. weekdays. Consult the online color-coded parking guide map on the website of DPT at www.olemiss.edu/parking for detailed information. Penalty: 1st offense \$25; 2nd offense \$50; and 3rd/subsequent offense \$75.

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(s.7) Possession and/or use of a lost or stolen hangtag/decal, misuse or fraudulent use of a hangtag/decal can result in a fine of \$100, immobilization fee, confiscation of hangtag/decal, judicial review if a student, and referred to Human Resources for possible disciplinary action if faculty/staff.

(s.8) No faculty, staff, or student may advise a person to park illegally. Penalty: \$25.

(s.9) Any motorist with any type DPT-issued parking permit except a Park-N-Ride decal may park in a non-visitor parking space designated by special signage as short-term/timed parking based upon posted signage. Operators of motor vehicles are not to park in excess of times posted on timed parking areas. Penalty: \$25 for the first excess of posted time period, \$25 for each subsequent excess of posted time period, and subject to tow at owner/operator's expense.

(s.10) Pedestrians in crosswalks shall be given the right-of-way at all times. Penalty: \$100. [63-3-1103]*

(s.11) Unnecessary noise from vehicles such as horns, mufflers, loud music, or any other noisemaking device is prohibited at all times. Penalty: \$25. [63-7-55]*

(s.12.a) Any area on campus that has been closed off by use of barricades or other traffic control devices either placed or authorized by UPD or DPT (i.e., posted signage at the Welcome Center) shall not be entered by any vehicle unless so authorized. Penalty: \$50 and subject to tow at owner/operator's expense. [See A.4(b)(b.1)]

(s.12.b) Any motorist who tailgates another vehicle to access a mechanical traffic control arm will be subject to fine. Penalty: \$50. Any motorist who breaches/damages a mechanical traffic control arm will be subject to fine of \$100 and required to pay for related damages to the traffic control arm.

(s.13) Vehicles are not to be improperly parked to include such situations but not limited to park on yellow curbs, beyond yellow perpendicular lines, on campus lawns, in no-parking zones, areas not marked for parking, beyond painted parking place lines, in painted bike lanes, or at places where sidewalks intersect streets. Penalty: \$50. [63-3-901]*

(s.14) Operating any vehicle, motorcycle, motorbike, or bicycle during hours of darkness without proper headlights, taillights, and/or reflectors is forbidden. Penalty: \$25. [63-7-11]*

(s.15) All operators of any type of motor vehicle or bicycle shall yield right-of-way to emergency vehicles. Penalty: \$50. [63-3-809]*

(s.16) Operators of any motor vehicle or bicycle may not follow emergency vehicles while en route to an emergency. Penalty: \$25. [63-3-621]*

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- (s.17) Operators of any motor vehicle or bicycle may not drive or ride across a fire hose. Penalty: \$25. [63-3-1209]*
- (s.18) Operators of any motor vehicle or bicycle must come to a complete stop at all stop signs or stop signals. Penalty: \$50. [63-3-311]*
- (s.19) Operators of any motor vehicle or bicycle must yield to through traffic. Penalty: \$50. [63-3-805]*
- (s.20) Operators of motor vehicles shall not park in any manner so as to block or hamper movement to any:
- (1) Fireplug, fire hydrant, or fire lane – Penalty: \$100.
 - (2) Dumpster – Penalty: \$50.
 - (3) Traffic Flow – Penalty: \$50.
 - (4) Driveway – Penalty: \$50.
 - (5) Other Vehicle – Penalty: \$50.
 - (6) Crosswalk – Penalty: \$50.
 - (7) Bus Stop – Penalty: \$50 and subject to tow.
- (s.21) The speed limit is restricted to 18 miles per hour on all streets unless otherwise posted. Penalty: [63-3-511]*
- (1) Up to 10 mph above limit – Penalty: \$25.
 - (2) 11 mph to 25 mph above limit – Penalty: \$50.
 - (3) Over 25 mph above limit – Penalty: \$100.
 - (4) Reckless/careless driving – Penalty: \$100.
- (s.22) No operator of any motor vehicle shall operate said vehicle under the influence of alcohol or drugs. Penalty: prosecution through Lafayette County Justice Court. [63-11-1]*
- (s.23) No operator of any motor vehicle shall park a vehicle with the left wheels to the curb unless on a one-way street where flow of traffic allows vehicle to be faced in that direction. Penalty: \$25. [63-3-907]*
- (s.24) The operator of a motor vehicle shall not follow another vehicle more closely than is reasonable and prudent, having due regard for the speed of such vehicle and the traffic upon the condition of the highway. Penalty: \$25. [63-3-619]*
- (s.25) No operator of any vehicle shall make a U-turn in a roadway. Penalty: \$50.
- (s.26) No operator shall overtake or pass any other vehicle on the right side of the roadway unless a traffic lane is provided for such movement. Penalty: \$50. [63-3-613]*

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(s.27) No operator of a vehicle shall overtake or pass another vehicle to the left side of the roadway when a distinctive center line is marked directing that traffic keep to the right. Penalty: \$50. [63-3-611]*

(s.28) No unauthorized vehicles are to be parked in areas or parking places designated as tow-away zones. Penalty: \$100 and subject to tow. Once a wrecker service has been dispatched to campus, the owner/operator shall be responsible for wrecker service fees regardless of whether the vehicle is towed. Tow fee is to be determined by the wrecker service.

(s.29) Operator of any vehicle shall not violate markings, signs, barriers, or other devices indicating specific lanes or streets in which traffic shall move in one direction only. Penalty: \$50. [63-3-313]*

(s.30) Operator of any motor vehicle or bicycle may not park or stop so as to park upon or block any sidewalk. Penalty: \$200. [63-3-901]*

(s.31) No operator of a motor vehicle may drive in such a manner as to indicate failure to maintain control of said vehicle. Penalty: \$50.

(s.32) No operator shall utilize any traffic lane on a roadway for any other than its designated use. Penalty: \$50.

(s.33) University personnel who drive University vehicles are expected to obey all traffic and parking rules and regulations. Any University vehicle illegally parked may be cited for the offense and the subject department/office held responsible for the parking fines.

(s.34) No person shall park a vehicle within 30 feet upon the approach to a stop sign. Penalty: \$25. [63-3-901]*

(s.35) Motorists, upon meeting or overtaking a school bus that has stopped on the street to receive or discharge children, shall come to a complete stop and not proceed until children have crossed the street and the bus has proceeded. Penalty: \$100. [63-3-615]*

(s.36) Motorists (i.e., automobiles, trucks, etc.) and their passengers are required to wear seatbelts. This is a primary charge in Mississippi. Penalty: \$25. [63-2-7]*

(s.37) Between 7:30 a.m.-5:00 p.m. weekdays, only vehicles with a faculty/staff permit or a commuter decal may park in a special carpool designated parking place and must have a minimum of 2 occupants (a driver and 1 passenger) in their vehicle when it is parked in a carpool designated parking space. If they have less than a total of 2 occupants when parked in a special carpool designated parking space, they will be cited for restricted parking. Vehicles with any other type decal than faculty/staff or commuter who park in a carpool designated parking space

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between 7:30 a.m.-5:00 p.m. weekdays will be cited for restricted parking. Penalty: 1st offense \$25; 2nd offense \$50; 3rd/subsequent offense \$75.

* Indicates the code section for that violation within the Mississippi Code Annotated (1972)

A.5 Appeals – Hearing Procedures

(a) When any person is accused of violating any of The University of Mississippi traffic and parking rules and regulations, they have the right to appeal the charges associated with a ticket within 7 days of the citation being issued (regular business days only; does not include weekends or University-recognized holidays). Note – the date of the ticket counts as day-one in this 7-day count.

(b) Student appeals are to be heard by the Student Board of Appeals. The board is comprised of students and is affiliated with the Dean of Students. Go to DPT’s website (www.olemiss.edu/parking) for dates, times, and location for student appeals.

(c) Faculty/staff appeals are to be heard by the Staff Board of Appeals. Dates, times, and location for faculty/staff appeals are available by contacting DPT.

(d) All others (i.e., visitors, external employees, construction, and vendor) who wish to appeal a citation are to contact DPT.

(e) Any student or faculty/staff who wishes to appeal must initiate their appeal via the online portal system within 7 business days of the date the citation was issued.

- (1) go to the DPT website at www.olemiss.edu/parking
- (2) select My Parking Account (Large RED button in the upper right of the parking website)
- (3) click on the LOGIN button in the upper right
- (4) select Affiliated Login and login using myOleMiss Web ID and password
- (5) select View Your Citations
- (6) find whichever citation and select Appeal

Note: If a student or faculty/staff would like to appeal before their respective appeals board, make sure to select “in-person” as the appeal type.

(f) In addition to the parking violation fine, an administrative charge of \$5 will be added to each appeal if the appeal is denied by the appeals board.

(g) An appeal may not be made after 7 days from when the citation was issued (regular business days only). The failure of any person to appear for an administrative hearing shall be considered to have waived the right to such a hearing.

(h) A citation issued by UPD or DPT shall be an official University notice of such administrative hearing.

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- (i) The findings of the Student Board of Appeals shall be final.
- (j) The findings of the Staff Board of Appeals shall be final.

Department of Parking & Transportation

The Department of Parking & Transportation (DPT) is in Lester Hall Room 110 on Dormitory Row West. Lobby hours of operation are 7:30 a.m. – 4:30 p.m. weekdays. The telephone number is 662-915-7235. Fax: 662-915-5863. Email: parking@olemiss.edu Website: www.olemiss.edu/parking All business pertaining to vehicle registration, parking tickets, and immobilizations must be directed to this office during regular working hours.

University Police Department

The University Police Department (UPD) is in Wing-C of Kinard Hall on Rebel Drive. UPD is open 365 days, 24 hours, 7 days per week. The telephone number is 662-915-7234 for non-emergency calls and 662-915-4911 for emergency calls. Fax: 662-915-5371 Email: upd@olemiss.edu [please note this email address is not monitored 24/7] Website: <http://upd.olemiss.edu>

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